

**MINUTES**  
**EXECUTIVE BOARD OPEN MEETING**  
**NORTHWEST MISSOURI REGIONAL SOLID WASTE MANAGEMENT DISTRICT**  
**April 13, 2022, at 5:30 p.m. at NWMORCOG Office, 114 E. 3<sup>rd</sup>, Maryville, MO**

**1. Call to Order**

Debbie Roach, Chairperson, called the meeting to order at 5:32 p.m. at the Regional Council office.

**2. Roll Call**

Members present: Debbie Roach, Richard Wilson, Mackenzie Manring, Paul Seaman, David Carroll, and Bill Walker.

Present from the Regional Council: Alice Schieffer, Cheyenne Murphy, and Robin Davidson.

**3. Approve Agenda**

Richard Wilson made the motion to approve the Agenda as presented, seconded by Bill Walker. Motion approved (7 ayes; 0 nays).

**4. Approval of March 9, 2022, Executive Board Minutes**

Meeting minutes from March 9, 2022, were emailed previously and made available at the meeting. David Carroll motioned to approve the minutes as presented, seconded by Bill Walker. Motion approved (7 ayes; 0 nays).

**5. Approve March 9, 2022, Treasurer's Report/Pay Bills**

Financials were emailed previously and made available at the meeting. Alice Schieffer led the review of the March 2022 treasurer's report/payment of bills. Bill Walker made a motion to accept the treasurer's reports and pay the invoice as presented, seconded by Richard Wilson. Motion approved (7 ayes; 0 nays).

**6. Old Business**

None

**7. New Business**

**a. Vote on Earth Day Student Projects**

**b. Review, score, rank and approve FY23 Solid Waste District A Grant Applications**

Funds available were reviewed and include DNR unobligated funds of \$67,078.47, carryover funds of \$5,394.43, and 50% of fees available for sub-grantees for FY23 for a total amount

available of \$72,472.90, plus interest through 2/28/22 of \$2,407.97. Eight grant applications were submitted at a total of \$124,509.82. The difference of (-\$50,036.92). A summary of each project was sent to each member prior to and available at the meeting.

There was a review of the District Grant Evaluation Review Criteria and scoring process. Members completed a Conflict of Interest Checklist for each grant application. Debbie Roach abstained from scoring NWMSU and City of Grant City projects due to serving on the Board of Regents at NWMSU and as mayor of Grant City. No other board members abstained from vote of any project. Board members reviewed and scored the grant applications. Mackenzie Manning completed the scoring of grants but was not available during the review and vote. Following grant scoring, the recommendation, comments, and ranking of projects by the Advisory Committee was provided and discussed.

The tabulated results with average points for each grant with ranking are as follows:

1	Stanberry Recycling 2.0	362.86
2	Albany Earth Science Recycling	352.14
3	NWMSU Composting	350.83
4	WoCo Recycling	326.43
5	NWMORCOG HHW Collection	325.71
6	Nodaway Co Recycling (Chesnut)	306.43
7	Nodaway-Holt Go Green	274.29
8	City of Grant City	140.00

The available funds and project funding options were discussed with the total amount available, with interest, of \$74,880.87. Mike Sager made the motion to use the interest with Bill Walker second. Motion passed (6 ayes, 0 nays). Projects 7 and 8 did not meet the minimum score requirement. The motion was made by Paul Seaman to fully fund projects 1 through 5 and Mike Sager seconded. Prior to the vote, Bill Walker amended the motion to fully fund projects ranking 1 through 4 with approval of Stanberry 2.0 in the amount of \$15,848.79; Albany Earth Science in the amount of \$2,586.00; NWMSU Composting in the amount of \$19,500; and Worth County Care Center in the amount of \$7,525.00; and to partially fund projects ranking 5 and 6 with approval of NWMORCOG-HHW in the amount of \$19,000 and Nodaway Recycling in the amount of \$10,000.00; and to not fund projects ranking 7 and 8 of with approval of Nodaway-Holt Go Green project in the amount of \$0.00; and City of Grant City project in the amount of \$0.00. David Carroll seconded the motion. Motion approved (6 ayes, 0 nays).

<i>Rank</i>	<i>Grant Applications</i>	<i>Amount Requested</i>	<i>Amount Awarded</i>
1	Stanberry R-II – Bulldog Recycle 2.0	\$ 15,848.79	\$15,848.79
2	Albany Earth Science Class	\$ 2,586.00	\$ 2,586.00
3	NWMSU Composting	\$19,500.00	\$19,500.00
4	Worth County Care Center	\$ 7,525.00	\$ 7,525.00
5	NWMORCOG – HHW Vendor Pick-up	\$ 19,500.00	\$19,000.00
6	Nodaway Co Recycling	\$ 19,500.00	\$10,000.00

7	Nodaway-Holt Go Green	\$ 19,500.00	\$0.00
8	City of Grant City	\$20, 550.03	\$0.00

**Total amount of funding available \$74,880.87; total amount funding approved \$74,459.79.**

<b>A2023-001</b>	<b>DO</b>	<b>TTL Project \$40,000</b>	<b>Awarded \$40,000</b>
<b>A2023-002</b>	<b>PI</b>	<b>TTL Project \$7,500</b>	<b>Awarded \$7,500</b>

**A2023-003 Stanberry Bulldog Recycle 2.0 TTL Project \$20,620.78 Awarded \$15,848.79**

Our Bulldogs Recycle program was such a success last year, we're ready to expand and showcase other products made from recycled materials. Not only will we continue to collect plastics and recycle paper/cardboard, but we are prepared to collect aluminum cans and tin cans from school meal preparation as well. The recycling bins will be available to students, school staff, and the public. We will increase our education piece by having our environmental science class create books relating to recycling for sharing with our elementary students; and by having our STEM class complete career-related projects with recycled materials. We plan for the educational aspects of this project to take place in a newly created outdoor classroom space complete with recycled materials picnic tables. Finally, we would finish out our weight room transformation by adding additional crumb rubber weights which allows us to showcase recycled products for our students and the community.

**Discussion and approval of Stanberry Recycling 2.0.** Robin Davidson led a discussion of this application prior to scoring. Bill Walker made the motion to approve the Stanberry Recycling 2.0 project in the amount of \$15,848.79, seconded by David Carroll. Motion approved (6 ayes, 0 nays).

**A2023-004 Albany R-3 Earth Science Class TTL project \$3,636.00 Awarded \$2,586.00**

Albany R3 School would like to expand its recycling efforts to include plastics, tin cans from the school kitchen, and aluminum cans. To expand to include these items, the school would need to purchase new bins/receptacles for plastics and cans as well as pay Rolling Hills for the collection of items twice monthly. The Earth Science program would be responsible for collecting, preparing the waste, weighing, and putting it out for collection.

**Discussion and approval of Albany R-3 Earth Science Class Recycling.** Robin Davidson led a discussion of this application prior to scoring. Bill Walker made the motion to approve the Albany Earth Science Recycling project in the amount of \$2,586.00, seconded by David Carroll. Motion approved (6 ayes, 0 nays).

**A2023-005 NWMSU Composting TTL project \$40,139.00 Awarded \$19,500.00**

Northwest Missouri State University is seeking support to purchase a new industrial shredder to support food waste composting efforts on campus. The proposed equipment will substantially increase the efficiency and effectiveness of current food composting efforts, centered on the primary food service facility on campus, the J.W. Jones Student Union. Upon project implementation, food waste composting will be less labor intensive, transportation expenses will be reduced, and the composting effectiveness throughput will be greatly improved due to a more consistent raw material input. Tasks associated with the proposed project include procurement, purchase, and installation of the industrial shredder, staff training, and equipment usage to divert food waste.

**Discussion and approval of NWMSU Composting .** Robin Davidson led a discussion on of this application prior to scoring. Bill Walker made the motion to approve the NWMSU Composting project in the amount of

\$19,500.00, seconded by David Carroll. Motion approved (5 ayes, 0 nays, Debbie Roach abstained as she is on the NWMSU Board of Regents)

**A2023-006 WCCC Recycling** **TTL project \$10,049.00** **Awarded \$7,525.00**

Beginning in November 2021, we began offering a recycling option to employees for plastic bottles and aluminum cans. This has been a successful campaign. We would like to expand our recycling to add the large #10 (20+ oz) tin cans that are used during food preparation. The recycling vendor picks up bi-weekly. Following state regulations, we need a way to store these food cans compactly outside the building. Due to limited storage options, we are requesting a can crusher. In addition to expansion of current recycling, we would like to create an outside employee break area with designated outside bins for #2 plastics and aluminum cans. To showcase the use of recycled materials, the outdoor break area would be completed with an 8' picnic table and two 6' park bench both from Champlin Tires and made from recycled materials. All staff would be responsible for maintaining the area and the facility staff would prepare the materials for recycling pick up by Rolling Hills, the vendor.

**Discussion and approval of WCCC Recycling.** Robin Davidson led a discussion on WCC Recycling application. Bill Walker made the motion to approve the WCCC Recycling project in the amount of \$7,525.00, seconded by David Carroll. Motion approved (6 ayes, 0 nays).

**A2023-007 HHW Vendor Pick-up** **TTL Project \$19,500.00** **Awarded \$19,000.00**

In 2016, the Nodaway County Commission established a permanent Household Hazardous Waste (HHW) Collection Site at the Nodaway County Maintenance Barn, 1516 East Halsey St., Maryville, MO 64468. This site is available to the 40 communities served in our 5-county area and will be open for five collections throughout FY23. Based on the success of FY22, the site will require two pickups from Clean Harbors - November 2022 and May 2023. The grant covers the cost of HAZWOPER certified personnel to intake materials on collection day, the proper containers, and pick-up of the HHW materials, and the required HAZWOPER continuing education. The State contract with Clean Harbors will be utilized for disposal of the collected HHW materials. The Regional Council will provide public education and outreach about HHW materials.

**Discussion and approval of HHW Vendor Pick-up .** Robin Davidson led a discussion on NWMORCOG-HHW Vendor Pick-up application. Richard Wilson made the motion to approve the HHW Vendor Pick up project in the amount of \$19,000.00, seconded by David Carroll. Motion approved (6 ayes, 0 nays).

**A2023-008 Nodaway Co Recycling/Sheridan** **TTL project \$29,010.00** **Funded \$10,000.00**

This proposed project will host monthly collections at the town of Sheridan. Previously, Rolling Hills completed the processing of materials, removing contaminated items and labels, along with the sorting of materials. Education will be provided to the Sheridan area residents as the preparation/collection process will change from previous year's practice. The collections will be staffed due to the need to educate during receipt of items and sorting/separation of materials. We anticipate that residents will be able to complete the sorting and preparation process after three months of education/guidance. Therefore, we are requesting a trailer large enough to haul a skid steer to collect, store and transport items to the recycling center.

**Discussion and approval of Nodaway County Recycling.** Robin Davidson led a discussion on the Nodaway County Sheridan Recycling application. Bill Walker made the motion to approve partial funding of the Nodaway County Recycling Sheridan project in the amount of \$10,000.00, seconded by David Carroll. Motion approved (6 ayes, 0 nays).

**A2023-009 Nodaway-Holt "Go Green"**

**TTL project \$32,472.00**

**Awarded \$0.00**

This project is for the purchase of aluminum bleachers made from recycled content, and recycling collection containers specific for recyclable items such as plastic and aluminum cans. To support the recycling and "Go Green" initiative, the project will offer education through recycle content bleachers and outdoor seating. The "Go Green" project will further educate students, staff and patrons through signage as well as announcement during sporting events. Furthermore, the bleacher will be portable and can be used by other community civic groups for their events. The school district will encourage the community civic organizations the use of the recycling containers purchased with the grant to assist in promoting recycling at their events.

**Discussion of Nodaway-Holt "Go Green"**. Robin Davidson led a discussion on the Nodaway-Holt Go Green application. This project fell below the required 300 point threshold to be considered for funding. Bill Walker made the motion to not fund this project, seconded by David Carroll. Motion approved (6 ayes, 0 nays).

**A2023-010 City of Grant City Improvement Project TTL project \$21,241.03 Funded \$0.00**

The City of Grant City is seeking this grant for an improvement project for our community parks and to help make our community a cleaner, more attractive place to live. Most of the project will be products purchased after soliciting bids and price comparisons. We are in need of rubber mulch to add to the existing mulch that we have to meet state code. We are also in need of picnic tables to replace the old ones that have weathered over the years, new trash bins with attached recycle bins, and planters to sit in the park and on the square. The benefit of this project will be the safety and smiles of our children playing on the playground. The use of the new picnic tables by families in the communities. Community members enjoying a family time in our clean parks made possible by our new trash containers that will be promoted on social media for all to see. The new planters with flowers sitting around the square and throughout the park would make the community more attractive to local community members and visitors.

**Discussion and approval of City of Grant City Improvement Project.** Robin Davidson led a discussion on the City of Grant City application. This project fell below the required 300 point threshold to be considered for funding. Bill Walker made the motion to not fund this project, seconded by David Carroll. Motion approved (5 ayes, 0 nays, Debbie Roach abstained as she is mayor of Grant City and did not score this grant).

**8. Other Business:**

**Planner's Report:** Robin Davidson, SW Planner, provided update of current projects

**9. Adjourn**

With no further business, Richard Wilson made the motion to adjourn the meeting at 8:29 p.m., seconded by David Carroll. Meeting adjourned (6 ayes; 0 nays).



Debbie Roach, Chairperson



Mackenzie Manring, Sec/Treasurer