

MINUTES
EXECUTIVE BOARD OPEN MEETING
NORTHWEST MISSOURI REGIONAL SOLID WASTE MANAGEMENT DISTRICT
May 12, 2021

1. Call to Order

Debbie Roach, Chairperson, called the meeting to order at 5:44 p.m.

2. Roll Call

Members present in person: Debbie Roach, Paul Seaman, Mackenzie Manring and Richard Wilson. David Carroll joined the meeting in progress via call in at 6:09 p.m.

Present from the Regional Council: Alice Schieffer and Robin Davidson.

Not Present: Jack Baldwin

3. Approve Agenda

Richard Wilson made a motion to approve the agenda as presented, seconded by Mackenzie Manring. Motion passed (4 ayes; 0 nays).

4. Approval of April 14, 2021 Executive Board Minutes

Meeting minutes from April 14, 2021, were emailed previously and made available at the meeting. Mackenzie Manring motioned to approve the minutes as presented, seconded by Richard Wilson. Motion approved (4 ayes; 0 nays).

5. Approve April 2021 Treasurer's Report/Pay Bills

Financials were emailed previously and made available at the meeting. Alice Schieffer led the review of the April 2021 treasurer's report. The ending balance in the account as of April 30, 2021 was \$58,290.41. Payables were listed in the treasurer's report for a total amount of \$4,973.56. A total of \$53,316.85 will remain after the payables have been paid. The Revenue and Expenditures and the Breakdown of Remaining projects were reviewed. Unobligated interest through April 30, 2021 is \$2,341.11. Mackenzie Manring made a motion to accept the treasurer's reports as presented, seconded by Richard Wilson. Motion approved (4 ayes; 0 nays).

6. Old Business

Discussion and action on the grants with scoring below the required threshold and ranking 7/8 and 8/8. **Nodaway-Holt Go Green FY22 Application** was not approved for funding due to lack of funds available and the grant did not meet the scoring criteria for funding. Paul Seaman made the motion to deny funding, Mackenzie Manring seconded. Motion approved (4 ayes; 0 nays).

Summers Oil Burner FY22 Application was not approved for funding due to lack of funds available and the grant did not meet the scoring criteria for funding. Paul Seaman made the motion to deny funding, Mackenzie Manning seconded. Motion approved (4 ayes; 0 nays).

7. New Business

a. Review Qualifications and Select FY22 Plan Implementation Contractor

One Statement of Qualifications was received from the Northwest Missouri Regional Council of Governments, before the due date of May 11, 2021, by Chairman Debbie Roach. The Qualifications were opened and available to Board members. The Qualifications from the Northwest Missouri Regional Council was scored and there was consensus by the Board members to accept the Regional Council's Qualifications to be the Contractor for Plan Implementation for FY22 project year. Mackenzie Manning made the motion to accept Northwest Missouri Regional Council of Governments as the contractor for the FY22 Plan Implementation contract, seconded by Richard Wilson. Motion approved (4 ayes; 0 nays).

b. Approve FY22 Plan Implementation Contract with Northwest Missouri Regional Council of Governments. Mackenzie Manning made the motion to enter into the FY22 PI Contract with NWMORCOG, seconded by Richard Wilson. Motion approved (4 ayes; 0 nays).

David Carroll joined the meeting in progress at 6:09 p.m. via Zoom phone call.

c. Approve Funding Request Form Submittal 1 & 2. The Analytic Funding Request Form was emailed previously and made available at the meeting. Richard Wilson made the motion to approve the Funding Request Form for FY22 grant projects approved by the Executive Board at the 4.14.21 meeting for Sub-grantees totaling \$64,888.34; for District Operations in the amount of \$40,000, and Plan Implementation for \$7,500 for a grand total of \$112,388.34. Mackenzie Manning seconded the motion. Motion approved (5 ayes; 0 nays).

d. Approve Extension of A2021-004 Grant City Multi-Purpose Court project. The project manager requested a six-month extension of this project with no change to the budget, only the timeline, due to complications caused by weather. Mackenzie Manning made the motion to approve the request for a six-month extension, Richard Wilson seconded. Debbie Roach abstained as she is Mayor of Grant City. The motion passed 4 ayes, 0 nays, 1 abstain-Debbie Roach).

8. Other Business:

Planners Report: Robin Davidson, SW Planner, reported on the following: 1) update on all current open projects; 2) FY22 grant cycle proposed funded projects have been submitted to MDNR by Re-Trac; and 3) the next scheduled meeting will be held in person June 9, 2021 at 5:30 p.m. with in-person and Zoom to be available.

9. Closed Session

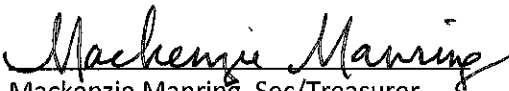
None

10. Adjourn

With no other business, Mackenzie Manning made the motion to adjourn the meeting at 6:29 p.m., seconded by Richard Wilson. Meeting adjourned (5 ayes; 0 nays).



Debbie Roach, Chairperson



Mackenzie Manning, Sec/Treasurer