



NORTHWEST MISSOURI

REGIONAL COUNCIL OF GOVERNMENTS

AGENDA

Thursday, September 24, 2020

**114 West Third Street
Maryville, MO 64468**

7:00pm - RCOG Executive Board OPEN ZOOM Meeting

Posted September 18, 2020

Join Zoom Meeting

<https://us02web.zoom.us/j/85966821607?pwd=OFRCZWlmOHBlc3BpNk9ZYUZwdzgzUT09>

Meeting ID: 859 6682 1607
Passcode: 335240

Call-in Number:
1 312 626 6799
Meeting ID: 859 6682 1607
Passcode: 335240

- I. Call to Order
- II. Roll Call
- III. Approve Agenda
- IV. Approve June 25, 2020 Minutes
- V. Approve June, July, August 2020 Treasurer's Report
- VI. Old Business
None
- VII. New Business
 - a. Approve EDA CARES Act Application Award - \$400,000 (Action Agenda Item #1)
 - b. Approve State Funding SB68 Application for FY 21 - \$8,901.18 (Action Agenda Item #2)
 - c. Approve Holt County – County CARES Act Administration Contract - \$15,496.80 (Action Agenda Item #3)
 - d. Approve Worth County – County CARES Act Administration Contract - \$7,084.94 (Action Agenda Item #4)
 - e. Approve NCED EDA CARES Act Contract - \$40,880 (Action Agenda Item #5)
 - f. Approve Nodaway County Historic Preservation Administration Contract- \$3,000 (Action Agenda Item #6)
- VIII. Staff Reports
- IX. Executive Director's Report

PHONE: (660) 582-5121 • 114 W. Third • MARYVILLE, MO 64468 • FAX: (660) 582-7264

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COUNTIES SERVED: ATCHISON • CENTRY • HOLT • NODAWAY • WORTH

X. Closed Session (If needed)
(The board of directors of the Northwest Regional Council of Governments may vote to close the meeting pursuant to RSMo 610.21 (1), 610.021 (2), or 610.021 (3))

XI. Adjourn

*If you require any accommodations (i.e. qualified interpreter, large print, hearing assistance) in order to attend this meeting, please notify this office at 660.582-5121 no later than 48 hours prior to the commencement of the meeting.

NORTHWEST MISSOURI REGIONAL COUNCIL OF GOVERNMENTS

RCOG Open Board Minutes

September 24, 2020

Via Zoom

<https://us02web.zoom.us/j/85966821607?pwd=OFRCZWlmOHBlc3BpNk9ZYUZwdzgzUT09>

Meeting ID: 859 6682 1607; Passcode: 335240; Call-in Number: 1 312 626 6799

Call to Order

Lori Carlson, Chairperson, called the meeting to order at 7:02 p.m.

Roll Call

There were eight members present via Zoom conferencing constituting a quorum. Roll was called by Robin Davidson with responding members present as follows: Duane Nauman, Gary Carlson, Lorie Carlson, Jack Baldwin, Jubal Summers, Tyler Paxson, Pat Walter, Doug Sutton.

Approve Agenda

Additions of 2 items to the Agenda under New Business:

1) Election of new officers to Regional Council Executive Board; and 2) Action Agenda Item #7 with Issue to approve Northwest Missouri Enterprise Facilitation EDA CARES Act Contract. Jack Baldwin made a motion to approve the agenda as presented, seconded by Tyler Paxson. Motion approved (8 ayes; 0 nays).

Approve June 25, 2020 Minutes

The June 25, 2020 minutes were previously emailed to the members and made available during the meeting. Gary Carlson made a motion to approve the June 25, 2020 minutes as presented, seconded by Jack Baldwin. Motion approved (8 ayes; 0 nays).

Approve June, July, and August of 2020 Treasurer's Reports

Alice Schieffer, Fiscal Officer, presented the Board with revenue and expenditure reports through June 30, 2020. Revenues were 641,144.92 which was 98% of budget amount and Expenses were \$637,373.51 which was 98% of what was budgeted. The fiscal year ended with a surplus of \$3,771.41. The August Revenue and Expense report for July, 2020 and August, 2020 showed Revenues of \$95,739.50 which is 11% of the budget and Expenses of \$92,771.71 which is 12% of the budget, resulting in surplus of \$2,967.79. At the end of August, the total agency cash amount was \$381,340.90. Alice further reported that the auditor is scheduled to come this month. Jack Baldwin made a motion to accept June 2020, July 2020, August 2020 Treasurer's Reports as presented, seconded by Tyler Paxson. Motion approved (8 ayes; 0 nays).

Old Business

None

New Business:

Approve EDA CARES Act Application Award in total amount of \$400,000.

The Regional Council was invited to apply for \$400,000 non-competitive grant monies with no match requirement and was awarded the full amount. Funding will assist in mitigating the effects of the pandemic in the region and improve its resiliency. During the two-year grant period, the Regional Council could be reimbursed up to \$200,000 each year for services provided through the grant. This will impact fiscal years FY 21 and FY 22. Tyler Paxson made a motion to approve the EDA CARES Act Application Award, seconded by Gary Carlson. Motion approved (8 ayes; 0 nays).

Approve State Funding SB68 Application for FY 21 - \$8,901.18

Regional Planning Commissions in the state of Missouri have been awarded a State Regional Grant award that is managed by the Missouri Office of Administration. This funding is allocated annually by the State's legislature and is typically used as match funds for other regional based grant programs. This year, the legislature approved \$194,000 for funding through Senate Bill 68 which is to be distributed evenly among the 19 regional planning commissions in the state. It is anticipated that NW Regional Council will receive approximately \$8,901.18 which is approximately \$4,400 less than previously received. The application is due by September 30, 2020. Jack Baldwin made a motion to approve the Regional Council submission of the contract and funding application for the annual State Regional Grant Program for funding through Senate Bill 68, seconded by Tyler Paxson. Motion approved (8 ayes; 0 nays).

Approve Holt County – County CARES Act Administration Contract - \$15,496.80

Holt County received \$516,560 in CARES Act funds. The approval sought is for a contract with Holt County related to the county's Coronavirus Relief funds which is for 3% of the total funding award and will impact the FY21 budget. Amy Dowis is working with Holt County on the applications, expenditures, marketing, verification process of applications and reimbursement. Jack Baldwin made a motion to approve the Regional Council's Technical Assistance contract with Holt County, Tyler Paxson seconded the motion. Motion approved (8 ayes; 0 nays).

Approve Worth County – County CARES Act Administration Contract - \$7,084.94

Worth County received \$236,165 in CARES Act funds. This is for a contract with Worth County related to the county's Coronavirus Relief funds which is for 3% of the total funding award and will impact the FY21 budget. Amy Dowis is working with Worth County on the applications, expenditures, marketing, verifying the applications for proper documentation and reimbursement processes. Gary Carlson made a motion to approve the Regional Council's Technical Assistance contract with Worth County, Duane Nauman seconded the motion. Motion approved (8 ayes; 0 nays).

Approve NCED EDA CARES Act Contract - \$40,880

EDA approved the Regional Council to contract with several local economic development organizations in the region to provide services with goal of greater resiliency in the region to minimize future economic downturns. A 22-month contract was extended to NCED and the organization has accepted the contract to provide recruitment services and business retention/expansion services in Nodaway County. The NCED EDA CARES Act Contract for \$40,880 will be paid with the EDA CARES Act funds in the FY '21 and FY '22 by Regional Council of Governments. Payments will be invoiced in seven (7) equal payments of five thousand eight hundred and forty dollars (\$5,840). Tyler Paxson made a motion to approve the NCED EDA CARES Act Contract for \$40,880, seconded by Jack Baldwin. Motion approved (8 ayes; 0 nays).

Approve Nodaway County Historic Preservation Administration Contract- \$3,000

Nodaway County has received the Historic Preservation Grant to create a Master Plan for the Nodaway County Courthouse that will prioritize the repairs needed on the Courthouse. The Regional Council was asked to administer the grant, work with them to hire an architectural firm to conduct the study and to help with the administration of the project. In addition, the Regional Council will create and conduct a survey of other historic courthouses in Missouri to determine how other communities are funding those building renovations, repairs and maintenance. The project is a one-year grant which will impact budget FY21. Tyler Paxson made a motion to approve the Approve the Nodaway County Historic Preservation Administration Contract for \$3,000, seconded by Pat Walter. Motion approved (8 ayes; 0 nays).

Approve Northwest Missouri Enterprise Facilitation EDA CARES Act Contract - \$24,176

The Regional Council developed a framework to assist with mitigating the economic impact of the Coronavirus and to provide greater resiliency to the region in the event of future economic downturns. A component of the framework is to provide business recruitment, retention and expansion services to area businesses. To

accomplish these tasks, EDA approved the Regional Council to contract with several local economic development organizations in the region to provide services. A 22-month contract was extended to Northwest Missouri Enterprise Facilitation (NWMEF) and the organization has accepted the contract to provide business expansion and retention/expansion services in Nodaway County. Gary Carlson made a motion to approve the NWMEF EDA CARES Act Contract for \$24,176, seconded by Duane Nauman. Motion approved (8 ayes; 0 nays).

Election of Officers:

Gary Carlson read list of current office holders since 2018 as: Lorie Carlson, Chairman; Adam Stanton, Vice Chairman; Regan Nonneman, Secretary; and Bob Stiens, Treasurer.

Jerri Dearmont reported that this is an election year for officers for a 2-year term. This would typically take place at the annual dinner which will not be taking place due to Covid. An e-mail went out to the nominating committee regarding the bylaws and providing office term information. All four current officers were contacted to ascertain if they wanted to continue to serve as an officer. The following slate of officers being presented for the next two year term are: Tyler Paxson, Chairman; Adam Stanton, Vice Chairman; Jack Baldwin, Secretary; and Regan Nonneman, Treasurer. Motion was made by Duane Nauman to accept the slate of officers as presented, seconded by Doug Sutton. Motion approved (8 ayes, 0 nays).

Staff Reports:

Staff reported were included in the packet. No formal reports were given

Executive Director's Jerri Dearmont Report:

Staff Update:

Thank you to staff by Executive Director. Since Covid hit, staff has been very busy with grant writing, CARES act monies coming through, and increased unemployed workers in addition to the daily programming operations and other duties. Staff has also been busy with closing out the fiscal year and preparing for upcoming audits.

Update to staffing with Robin Davidson hired in July as Administrative Assistant/Solid Waste Planner.

Also hired a new Regional Planner Intern from NWMSU who will be assisting Amy Dowis with Hazard Mitigation, AMEC, Transportation, Pandemic and Disaster Resiliency Planning. She will begin her duties soon.

Staff Project Update:

Local assessment letters went out 9/24/2020.

Staff is currently working on the Annual Report. Once finalized, this report will go out to all board members, city/county officials, and all of the partners.

The office remains closed but staff is meeting with people by appointment only.

There are two CDBG representatives scheduled to come to our office next week for the monitoring of 3 projects: Worth County Bridge Replacement, King City Emergency Water and Stanberry Wastewater Facility.

Alice is also preparing for audit.

Access 1 came to assess the facility for ADA regulations.

NW Region Job Center Certification Review Team completed their review and deemed the Job Center certified.

Kim Mildward reported regarding the anticipated approval of the L536 Levee set back application to purchase land that will be on the river side of the new levee.

Closed Session

There were no closed session items to discuss.

Adjourn

With no other business, Jack Baldwin motioned to adjourn the meeting at 7:29 p.m., seconded by Doug Sutton. Meeting adjourned (8 ayes; 0 nays).

Lorie Carlson, Chairman

Regan Nonneman, Secretary

Members Present via Zoom

Lorie Carlson
Duane Nauman
Gary Carlson
Jack Baldwin
Jubal Summers
Tyler Paxson
Pat Walter
Doug Sutton

Staff Present via Zoom

Jerri Dearmont
Alice Schieffer
Amy Dowis
Kim Mildward
Rita Wallinga
Robin Davidson

Members Absent

Curtis Livengood
Adam Stanton
Derek Brown
Ben Lipiec
Ben Abplanalp

Ryan Kingery
Tom Bullock
Martin Weatherd
Greg Welch

Shannon Sherwood
Greg Book
Bob Stiens
Regan Nonneman

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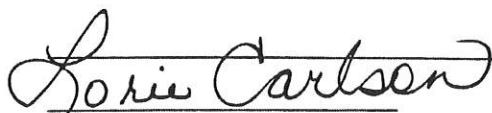
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Lorie Carlson, Chairman



Regan Nonneman, Secretary

Members Present via Zoom
Zoom

Staff Present via