



NORTHWEST MISSOURI

SOLID WASTE MANAGEMENT DISTRICT, REGION A

114 WEST THIRD STREET | MARYVILLE, MISSOURI 64468 | RECYCLE.NWMORCOG.ORG

Solid Waste Full Council Open Meeting

Wednesday, January 8, 2020

Dinner at 6:30 p.m. followed by meeting at 7:00 p.m.

Northwest Missouri Regional Council of Governments
114 West Third Street, Maryville, MO 64468

AGENDA

Posted December 31, 2019

1. Call to order
2. Roll Call
3. Approve Agenda
4. Approve July 10, 2019 Full Council Minutes
5. Approve Treasurer's Report for July 1, 2019 – Dec 31, 2019
6. Old Business
7. New Business
 - DNR Fiscal Monitoring Report
 - DNR Equipment Monitoring Report
 - FY 19 & FY 20 Grant Projects Update
 - Discuss Grant call for FY 21. Open Feb. 1 – Apr. 1, 2020
Funds Available: \$26,969.51 Unobligated Funds, \$1,030.32 Carryover and \$47,500.00 FY 21 Funds = \$75,499.83
8. Other Business
 - Planner's Report
9. Closed Session (if needed)
10. Adjourn

***If you require any accommodations (i.e. qualified interpreter, large print, hearing assistance) in order to attend this meeting, please notify this office at (660) 582-5121 no later than 48 hours prior to the commencement of the meeting.



SOLID WASTE FULL COUNCIL BOARD MEETING
January 8, 2020 7:00 p.m.
REGIONAL COUNCIL OFFICE
MINUTES

1. Call to Order

Chairperson, Kathy Morgan called the meeting to order at 7:00pm. Dinner was served.

2. Roll Call

Members in attendance: Kathy Morgan, Bob Stiens, Wilbur Noakes, Regan Nonneman, Tyler Paxson, David Carroll, Debbie Roach, Don Combe, Linda Peterson, Jim Quimby, Don Combe, and Jack Baldwin.

Members absent: Jason McDowell, Mike Sager, Duane Nauman, Richard Burke, Paul Seaman, Ryan Kingery, Sam Lansdown, Larry Wilson and Justin Plymell.

Staff attending from the Regional Council: Cassie Hasekamp and Alice Schieffer

3. Approve Agenda

Amend agenda to change “Discuss Grant call for FY 21. Open Feb. 1 – Apr. 1, 2020, Funds Available: \$26,969.51 Unobligated Funds, \$1,030.32 Carryover and \$47,500.00 FY 21 Funds = \$75,499.83” to “Discuss Grant call for FY 21. Open Jan. 31 – Mar. 31, 2020, Funds Available: \$26,969.51 Unobligated Funds, \$1,030.32 Carryover and \$47,500.00 FY 21 Funds = \$75,499.83”. Jack Baldwin motioned to amend the agenda, seconded by Bob Stiens. Motion carried (11 ayes, 0 nays).

4. Approval of July 10, 2019 Minutes

The July 10, 2019 Full Council minutes were previously e-mailed to the members and were made available at the meeting. Debbie Roach motioned to approve the minutes as presented, second by Jack Baldwin. Motion carried (11 ayes, 0 nays).

5. Treasurer’s Report for July 1 – December 31, 2019

Alice Schieffer reviewed the treasurer’s report for the period July 1 through December 31, 2019. The ending balance as of December 31, 2019 in the account was \$99,561.49. Bills to be approved were listed in the treasurer’s report and totals to \$10,653.32. A total of \$88,908.17 remains after all bills are paid. The Revenue and Expenditures and the Breakdown of Remaining projects were reviewed. Debbie Roach made a motion to accept the treasurer’s reports as presented and to pay the bills, seconded by Jack Baldwin. Motion approved (11 ayes; 0 nays).

6. **Old Business**

None

7. **New Business**

DNR Fiscal Monitoring Report

MoDNR was here October 8-9, 2019, to conduct the Program and Financial Monitoring for FY '18 & FY '19. The financial review had two findings. One finding in A2019-001-District Operations showed meals were reimbursed over the per diem rate and State tax was paid on a meal for a meeting. The recommendation was, reimbursement shall be provided for reasonable meal and hotel expenses as specified in the State of Missouri Travel Regulations or the District's or District's Subgrantees' Travel policy, whichever is less. Tax is an ineligible cost. The second finding was three competitive bids were not on file. The recommendation was, that a minimum of three competitive bids are required for all solicitations; the bid awards shall be let to the lowest and best bidder and all bids shall be filed in records. A monitoring letter from MoDNR dated December 20, 2019 indicated the program review does not need a financial statement audit. (See MoDNR financial monitoring letter attached).

DNR Equipment Monitoring Report

The Program Auditors visited several facilities in the region monitoring the equipment that has been purchased with MoDNR funds. Facilities visited included the following:

- 1) King City R-1 Track – No WMP funding signage was on site and no insurance policy on file.
- 2) City of Albany Recycling Trailer – No WMP funding signage was on site. No insurance policy and no usage certification forms in file.
- 3) David Chesnut, Nodaway County Recycling, Fencing and Concrete - No WMP funding signage was on site. No insurance policy, usage certification forms, or copy of deed of trust on file.
- 4) Northwest Missouri State University, Baler and Perforator – No WMP funding signage was on site. No insurance policy or usage certification forms on file.

All items missing on site or in file have been resolved per MoDNR letter dated December 20, 2019.

8. **FY 2019 & 2020 Open Grant Projects Update**
Cassie Hasekamp reviewed the summary of each project that is active. (See attached Grant Review Summary in Minute Book).

9. **FY '21 Grant Call – January 31-March 31, 2020, Funds Available: \$75,499.83**
The District will have a total of \$75,499.83 available for the FY '21 grant call. The grant call will open on January 31 and end on March 31, 2020. Press releases and notices will be mailed soon. The fillable application will be available on the RCOG website. Members will review and score all grants received at the April board meeting.


10. **Planner's Report**
July-December Activities Report
Cassie Hasekamp reported on her daily activities. (See attached Report in Minute Book).

11. **Other Business**
None

12. **Closed Session**
None

13. **Adjourn**
Jim Quimby motioned to adjourn the meeting at 7:30pm, seconded by Debbie Roach. Meeting adjourned (11 ayes; 0 nays).


Kathy Morgan, Chairperson


Wilbur Noakes, Sec./Treas.