

**Regional Development Corporation Board Meeting  
June 25, 2020 6:45 p.m.**

**MINUTES**

**I. Call to Order**

Chairman Gary Carlson called the meeting to order at 7:06 pm in the Upstairs Conference Room on the Nodaway County Administration Building in Maryville.

**II. Roll Call**

There were eleven board members present, constituting a quorum. (Jubal Summers by Zoom).

**III. Approve Agenda**

Kat Morgan motioned to approve the agenda as presented, seconded by Bob Stiens. Motion passed (11 ayes; 0 nays).

**IV. Approve February 27, 2020 Minutes**

The February 27, 2020 minutes were previously emailed to the members and made available at the meeting. With no additions or corrections, Kat Morgan motioned to approve the February 27, 2020 minutes as presented, seconded by Brock Pfof. Motion passed (11 ayes; 0 nays).

**V. Approve Treasurer's Report/Pay Bills (February 1, 2020 to June 18, 2020)**

Alice Schieffer reviewed the treasurer's report from February 1, 2020 to June 18, 2020. The checking account balance is \$31,730.92. The revenues and expenditures for the reporting period were reviewed. Revenue received for this period was rent and interest. Expenses for the period included reimbursing the Regional Council for staff time related to the Gary G. Taylor Charitable Trust Grant. Kat Morgan made a motion to approve the treasurer's report as presented, seconded by Jack Baldwin. Motion passed (11 ayes; 0 nays).

**VI. Old Business**

**Approve Revised FY19-20 Budget**

Alice reviewed the FY 19-20 Revised Budget with the Board. There was a decrease in rent revenue as Vocational Rehabilitation needs a Memorandum of Understanding to pay rent in facilities based on FTEs. As a result, the amount of rent income was reduced. On the expenditures side, insurance costs reduced after reviewing policies held with Rural Missouri Insurance. Building repairs were increased due to repairs with the east wall, conference wall and A/C unit was inspected. At the end of the year, the Development Corporation will finish the year with a surplus of \$3,137.73. The checking balance as of June 18, 2020 was \$31,730.92. Kat Morgan made a motion to approve the Approve Revised FY19-20 Budget as presented, seconded by Jack Baldwin. Motion passed (11 ayes; 0 nays).

**Pass-Through Grant/Loan Funds for the City of Maryville**

Jerri gave a brief update on this project. At the February meeting, the City of Maryville asked the Development Corporation to use the pass-through for a USDA grant and loan

combination to purchase new equipment. Alice Schieffer worked with USDA, Jerri, and the City of Maryville administrative staff to complete the paperwork for this to happen. However, during the USDA application review process, the USDA State Office encouraged the City due to the cost of the equipment to be purchased to create their own non-profit.

**VII. New Business**

**Approve FY20-21 Budget**

Alice reviewed the FY '21 revenues and expenditures of the Development Corporation for the FY 20-21 Budget. Rent is slated to increase from \$500 to \$1,800. Expenses for the year are typical for the organization. If revenues and expenditures come in as expected, the Development Corporation would have a surplus of approximately \$12,436.01. Kat Morgan made a motion to approve the FY'20-21 Budget contingent on the Regional Council approving the new rent amount as part of their budget, seconded by Brock Pfost. Motion passed (11 ayes; 0 nays).

**Schedule Annual Roof Inspection 2020**

The annual roof inspection will be conducted in August or September. The cost of the inspection is \$250 and is necessary to preserve the warranty on the roof. Last year, items that were identified as needing repaired were covered by the warranty due to storm related damages.

**VIII. Adjourn**

Regan Nonneman motioned to adjourn the meeting at 7:23 pm, seconded by Bob Stiens. The meeting adjourned (11 ayes; 0 nays).

**Members Present**

Gary Carlson  
Lorie Carlson  
Regan Nonneman  
Bob Stiens  
Brock Pfost  
Tom Bullock  
Arnie Kreek  
Bronson Herrera  
Jubal Summers  
Kat Morgan  
Jack Baldwin

Curt Livengood  
Adam Stanton  
Monica Bailey  
Duane Nauman  
Mike Farmer  
Josh McKim


**Staff Present**

Jerri Dearmont  
Kim Mildward  
Alice Schieffer  
Amy Dowis

**Members Absent**

Tonya McCampbell  
Ben Abplanalp  
Ken Jones

  
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Gary Carlson, Chairman

  
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Bob Stiens, Secretary