



NORTHWEST MISSOURI

SOLID WASTE MANAGEMENT DISTRICT, REGION A

114 WEST THIRD STREET | MARYVILLE, MISSOURI 64468 | RECYCLE.NWMORCOG.ORG

AGENDA

Solid Waste Executive Board Open Meeting

Monday, May 13, 2019

6:00 P.M.

Dinner will be served

Northwest Missouri Regional Council of Governments

114 W. 3rd St.

Maryville, MO 64468

Revised May 7, 2019

1. Call to order
2. Roll Call
3. Approve Agenda
4. Approve March 13, 2019 Executive Board Minutes
5. Ratify April 17- April 22, 2019 Emergency Email Vote Minutes
6. Approve March and April Treasurer's Report/Pay Bills
7. Old Business
8. New Business:
 - Discuss Executive Board Meeting Time
 - Review, Score and Select 2019 Plan Implementation Contractor
 - Finalize FY2020 Proposal for Plan Implementation
 - Review, Score and Rank FY20 Solid Waste Management District Grant Applications
9. Other Business
 - Planner's Report
10. Closed Session (if needed)
11. Adjourn

***If you require any accommodations (i.e. qualified interpreter, large print, hearing assistance) in order to attend this meeting, please notify this office at (660) 582-5121 no later than 48 hours prior to the commencement of the meeting

MINUTES

EXECUTIVE BOARD OPEN MEETING

NORTHWEST MISSOURI REGIONAL SOLID WASTE MANAGEMENT DISTRICT

May 13, 2019

1. Call to Order

Wilbur Noakes, Secretary/Treasurer called the meeting to order at 6:15pm at the Regional Council office. Dinner was served.

2. Roll Call

Members present: Wilbur Noakes, Mike Sager, Kathy Morgan and Paul Seaman.

Members absent: Jack Baldwin, Duane Nauman and Debbie Roach.

Present from the Regional Council: Cassie Hasekamp and Alice Schieffer.

3. Approve Agenda

With no changes to the agenda, Kathy Morgan motioned to approve the agenda as presented, seconded by Mike Sager. Motion passed (4 ayes; 0 nays).

4. Approval of March 13, 2019 Minutes

Meeting minutes from March 13, 2019, were emailed previously and made available at the meeting. Kat Morgan motioned to approve the minutes as presented, seconded by Mike Sager. Motion approved (4 ayes; 0 nays).

5. Ratify April 17-April 22, 2019 Emergency Email Vote Minutes

Emergency Email Vote Meeting minutes from April 17-April 22, 2019, were emailed previously and made available at the meeting. Kat Morgan motioned to approve the minutes as presented, seconded by Mike Sager. Motion approved (4 ayes; 0 nays).

6. Approve March and April 2019 Treasurer's Report/Pay Bills

Alice Schieffer reviewed the March and April 2019 treasurer's report. The ending balance as of April 30, 2019 in the account was \$69,937.43. Bills to be approved were listed in the treasurer's report for a total amount of \$6,148.19. A total of \$63,789.24 remains after all bills are paid. The Revenue and Expenditures and the Breakdown of Remaining projects were reviewed. Paul Seaman made a motion to accept the treasurer's reports as presented and to pay the bills, seconded by Kat Morgan. Motion approved (4 ayes; 0 nays).

7. Old Business

None

8. New Business

Discuss Executive Board Meeting Time

Cassie Hasekamp led the discussion on changing the time of Executive Board meetings to accommodate board member schedules. It was discussed to contact each board member for their preference and approve the new meeting date and time at the next board meeting.

Review, Score and Select FY2020 Plan Implementation Contractor

Wilbur Noakes reported the District received one proposal from Northwest Missouri Regional Council of Governments. The members reviewed the Statement of Qualifications and then it was scored by each member. A tally of the scoresheets showed a total of 92 points (92%). Kathy Morgan motioned to approve the Northwest Missouri Regional Council of Governments as the contractor for Plan Implementation for FY 2020 and Application to DNR for \$7,500, seconded by Mike Sager. Motion passed (4 ayes; 0 nays).

Finalize FY2020 Proposal for Plan Implementation

At the March meeting, the members discussed tasks for the FY 2020 Plan Implementation grant. The final outcome is plan, schedule and conduct an education event to promote recycling education. The event will be held to educate 3rd and 4th grade elementary students from schools within Region A. This project will cover the cost of waste recycling experts to instruct the children to reduce, reuse and recycle. Transportation reimbursement and other event costs will be covered. The education event will be at NWMSU school children bussed to the site. A second event will provide a chance for middle school students to go on a nature walk with a guide at Mazingo Lake in Maryville to learn about the relationship between recycling and the natural lake habitat. Plan Implementation funds will also be used to support HHW outreach and for press releases and the website. Kathy Morgan motioned to approve the final tasks for FY 2020 Plan Implementation, seconded by Paul Seaman. Motioned passed (4 ayes; 0 nays).

Review, Score and Rank FY2020 Solid Waste Management District Grant Applications

The District received four grant applications this grant cycle. Grants received were:
Worth County Greenhouse Composting: Reducing Worth County R-III's Footprint for \$2,547.00
HHW Pick-up for \$19,500.00
Northwest Missouri State University Recycling Program Support Vehicle for \$19,500.00
Northwest Missouri State University Recycling Trailers for \$19,500.00

The Solid Waste Advisory Committee met to review the criteria and each grant and made their recommendations to the executive board. The Advisory Committee agreed that each grant was eligible. The Executive Board took the Advisory Committee's review into consideration and also agreed with the Advisory Committee that each grant was eligible.

The scoring packet and grants were distributed to all members. There was no conflict of interest.

The District has \$88,016.51 available in funding for this grant call. The four grants to be scored total \$61,047.00, leaving a balance of \$26,969.51 for a second grant call if all four grants meet the scoring criteria. After tabulation from the scoring, below are the results from four board members:

Name of Grant	Average Points	Ranking
Worth County Greenhouse Composting	237	2
HHW Pick-up	225.25	4
NWMSU - Recycling Program Support Vehicle	236.75	3
NWMSU – Recycling Trailers	263.50	1

Kathy Morgan motioned to approve the Worth County Greenhouse Composting application in the amount of \$2,547.00, seconded by Mike Sager. Roll call vote: Wilbur Noakes, aye; Kathy Morgan, aye; Mike Sager, aye; and Paul Seaman aye. (4 ayes; 0 nays).

Kathy Morgan motioned to approve the HHW Pick-up application in the amount of \$19,500.00, seconded by Mike Sager. Roll call vote: Wilbur Noakes, aye; Kathy Morgan, aye; Mike Sager, aye; and Paul Seaman aye. (4 ayes; 0 nays).

Kathy Morgan motioned to approve the NWMSU Recycling Program Support Vehicle application in the amount of \$19,500.00, seconded by Mike Sager. Roll call vote: Wilbur Noakes, aye; Kathy Morgan, aye; Mike Sager, aye; and Paul Seaman aye. (4 ayes; 0 nays).

Kathy Morgan motioned to approve the NWMSU Recycling Trailers application in the amount of \$19,500.00, seconded by Wilbur Noakes. Roll call vote: Wilbur Noakes, aye; Kathy Morgan, aye; Mike Sager, aye; and Paul Seaman aye. (4 ayes; 0 nays).

9. Other Business

Planner’s Report

Cassie Hasekamp reported on the following: 1) Maryville Composting Workshop will be held on May 18, 2019. There were no attendees for the Albany Composting Workshop on May 4, 2019; 2) Sent a Letter of Support for Stanberry R-II School District for their Non-playground Scrap Tire Grant application for picnic tables; 3) Working on submitting grant applications and notifying subgrantees; and 4) Elections will be held during the June 2019 board meeting.

10. Closed Session

None

11. Adjourn

With no other business, Kathy Morgan motioned to adjourn the meeting at 8:20pm, seconded by Mike Sager. Meeting adjourned (4 ayes; 0 nays).

Debbie Roach, Chairperson

Wilbur Noakes, Sec/Treasurer