

AGENDA

Thursday, June 27, 2019

6:45pm - Dinner

7:15pm – Regional Development Corporation Board OPEN Meeting

7:30pm – Regional Council Executive Board OPEN Meeting

Posted June 24, 2019

- I. Call to Order
- II. Roll Call
- III. Approve Agenda
- IV. Approve December 12, 2018 Minutes
- V. Approval of Treasurer’s Report/Pay Bills (December 1, 2018 to June 7, 2019)
- VI. OLD BUSINESS
 - a. Approve Revised FY 18-19 Budget
 - b. Update on Building Repairs
- VII. NEW BUSINESS
 - a. Approve FY 19-20 Budget
 - b. Annual Roof Inspection 2019
- VIII. Executive Director’s Report
- IX. ADJOURN

*** If you require any accommodations (i.e. qualified interpreter, large print, hearing assistance) in order to attend this meeting, please notify this office at (660) 582-5121 no later than 48 hours prior to the commencement of the meeting.

**Regional Development Corporation Board Meeting
June 27, 2019 7:15 p.m.**

MINUTES

- I. Call to Order**
Chairman Gary Carlson called the meeting to order at 7:11 pm in the Regional Council's Board Room.
- II. Roll Call**
There were six board members present, constituting a quorum.
- III. Approve Agenda**
Tom Bullock motioned to approve the agenda, seconded by Regan Nonneman. Motion passed (6 ayes; 0 nays).
- IV. Approve December 12, 2018 Minutes**
The December 12, 2018 minutes were previously emailed to the members and made available at the meeting. With no additions or corrections, Ken Jones motioned to approve the December 12, 2018 minutes, seconded by Bob Stiens. Motion passed (6 ayes; 0 nays).
- V. Approve Treasurer's Report/Pay Bills (December 1, 2018 to June 7, 2019)**
Alice Schieffer reviewed the treasurer's report from December 1, 2018 to June 7, 2019. The checking account balance as of June 7, 2019 is \$ \$29,515.86. The revenues and expenditures for the reporting period were reviewed. Income received for this period was rent and interest income. JR & Company was paid \$700 for roof repairs, ACT Group Services was paid \$735 for inspecting the building and testing for mold and \$1,533 was paid to the Regional Council to reimburse the agency for building insurance. The agency will be paying Maryville Glass and Lock \$922.67 for caulking of the several small windows and the tension arm on the front door was replaced. Jack Baldwin made a motion to approve the treasurer's report as presented, seconded by Ken Jones. Motion passed (6 ayes; 0 nays).
- VI. Old Business**
Approve Revised FY 18-19 Budget
Alice Schieffer reviewed the FY '19 revised budget. At the end of the year, the Development Corporation will finish with a budget surplus of \$288.81. After paying Maryville Glass and Lock for services rendered, the ending balance for the year will be \$28,593. Bob Stiens made a motion to approve the Revised FY '19 Budget as presented, seconded by Jack Baldwin. Motion passed (6 ayes; 0 nays).

Discussion of Repairs

Jerri Dearmont led the discussion of the two large windows that need repairs; one located in the breakroom and the other in the resource room. The lintels are rusted and need to be replaced. Randy Holtman, with Holtman Masonry submitted a bid to complete the work for

\$3,500. The repair work will consist of removing some of the brick from the exterior and replacing the lintels. Repairs will also be made to cracks or loose stucco on the east wall. Holtman Masonry stated the windows will not need to be removed to complete the work.

No action was taken on this item.

VII. New Business

Approve FY19-20 Budget

Alice Schieffer reviewed the proposed FY '20 budget. This year the Regional Council will pay \$6,000 for rent to the Development Corporation. Additional rent will come from ResCare and the Missouri Division of Rehabilitation for the use of office space one day per week for a total of \$900. Revenues are projected to exceed expenses, leaving a budget surplus of \$35 for the year. Due to the amount of insurance paid out each year the Board discussed getting quotes on the Corporation's insurance coverage. Bob Stiens made a motion to approve the FY 20 Budget as presented, seconded by Jack Baldwin. Motion passed (6 ayes; 0 nays).

Annual Roof Inspection 2019

Jerri Dearmont led the discussion on the annual roof inspection. JR & Co. will be contacted to perform the annual roof inspection. The cost of the inspection is \$250. The Board decided at the December meeting to not raise the fee to \$700 which included repairs costs as repairs may not be needed each year.

Executive Director's Report

Jerri Dearmont mentioned that the staff is keeping in contact with various communities and agencies regarding the flood matters. We will keep all board members updated as we receive more information.

VIII. Adjourn

Ken Jones motioned to adjourn the meeting at 7:40 pm, seconded by Jack Baldwin. Meeting adjourned (6 ayes; 0 nays).

Members Present

Gary Carlson
Ken Jones
Regan Nonneman
Bob Stiens
Tom Bullock
Jack Baldwin

Members Absent

Curt Livengood
Adam Stanton
Monica Bailey
Lorie Carlson
Mike Farmer
Duane Nauman
Brock Pfost
Josh McKim

Jubal Summers
Ben Abplanalp
Gene Auten

Guests

Pat Walter
Tyler Paxson
Doug Sutton
LaDonna Jones

Staff Present

Jerri Dearmont
Kim Mildward
Rita Wallinga
Amy Dowis
Alice Schieffer

Gary Carlson, Chairman

Bob Stiens, Secretary