

AGENDA

Thursday, March 22, 2018

7:00pm – RCOG Executive Board Meeting

Posted March 16, 2018

- I. Call to Order
- II. Roll Call
- III. Approve Agenda
- IV. Approve January 25, 2018 Minutes
- V. Approve January & February 2018 Treasurer's Reports
- VI. Old Business
 - a. None
- VII. New Business
 - a. Presentation - Ron Seyl with the Missouri Department of Economic Development/ Division of Energy
 - b. Discuss increase to future Environmental Reviews (Agenda Action Item #1)
 - c. Discuss Local Assessment Per Capita Fee (Agenda Action Item #2)
 - d. Discuss the Coalition Against Bigger Trucks - Letter of Support (Agenda Action Item #3)
 - e. Approve Environmental Review Contract for Skidmore Wastewater (Agenda Action Item #4)
 - f. Approve City of Oregon Administrative Contract for Water Distribution System -\$25,000 (Agenda Action Item #5)
 - g. Approve Out-of-State Travel for Todd Spencer, Kim Mildward and Amy Dowis for APA (American Planners Association) Annual Meeting in New Orleans, April 21-24, 2018 (Agenda Action Item #6)
- VIII. Staff Reports
- IX. Director's Report
- X. Closed Session (If needed)
(The board of directors of the Northwest Regional Council of Governments may vote to close the meeting pursuant to RSMo 610.21 (1), 610.021 (2), or 610.021 (3))
- XI. Adjourn

*If you require any accommodations (i.e. qualified interpreter, large print, hearing assistance) in order to attend this meeting, please notify this office at 660.582-5121 no later than 48 hours prior to the commencement of the meeting.

**NORTHWEST MISSOURI REGIONAL COUNCIL OF GOVERNMENTS
RCOG Board Minutes**

March 22, 2018 7:00pm

- I. Call to Order**
Doug Sutton, Chairperson called the meeting to order at 7:02pm at the Regional Council office, Maryville, MO.
- II. Roll Call**
There were 10 board members present, constituting a quorum.
- III. Approve Agenda**
Regan Nonneman motioned to approve the agenda as presented, seconded by Gary Carlson. Motion passed (10 ayes; 0 nays).
- IV. Approve January 25, 2018 Minutes**
The January 25, 2018 minutes were previously e-mailed to the members and made available at the meeting. Regan Nonneman motioned to approve the minutes as presented, seconded by Lorie Carlson. Motion passed (10 ayes; 0 nays).
- V. Approve January & February 2018 Treasurer's Reports**
The January and February 2018 treasurer's report was made available at the meeting. Alice Schieffer reviewed the financials ending February 28, 2018. February ended in the black by receiving grant administration and SEMA revenues. Both revenues and expenses are at 61% and should be at 66%. Bob Stiens motioned to accept the treasurer's reports as presented, seconded by Ben Lipiec. Motion passed (10 ayes; 0 nays).
- VI. Old Business**
None
- VII. New Business**
- a. Presentation – Ron Seyl with the Missouri Department of Economic Development/Division of Energy**
Mr. Seyl, Project Specialist with MoDED presented on the Energy Loan Program through the Division of Energy. Attached is a copy of the power point that was discussed during the presentation.
- b. Discuss increase to future Environmental Review (Agenda Action Item #1)**
1. The Regional Council has performed environmental reviews on numerous infrastructure and community facilities over the past years. All projects and related activities proposed with HUD funds are subject to the provisions of the *National Environmental Policy Act of 1969*, as amended (NEPA), which established national

- policies, goals, and procedures for protecting, restoring and enhancing environmental quality. RCOG is requesting to increase the environmental reviews from \$4,500 to \$5,000 per review. The last increase was approximately five years ago. Jack Baldwin motioned to approve the environment review increased by \$500, seconded by Ben Lipiec. Motion passed (10 ayes; 0 nays).
- c. Discuss Local Assessment Per Capita Fee (Agenda Action Item #2)**
The current state budget has removed state funding for Planning Commissions. The RCOG will lose almost \$9,000 in funding. Those funds are used as match funds for other programs and grants. In order to maintain at least status quo operations we will need to find other funding sources to offset the loss of the state funding. Assessments have not been increased since 2002. (See attached handouts). After discussion on the local assessment, the proposed increase would not take effect until FY19. The letter to all members will need to state the increase. Ben Lipiec motioned to increase the local assessments to .56 per capita effective FY18-19, seconded by Jack Baldwin. Motion passed (10 ayes; 0 nays). A timeline will be presented at the next meeting for future increases.
- d. Discuss the Coalition Against Bigger Trucks – Letter of Support (See Action Agenda Item #3)**
CABT indicates that State and Federal legislation regarding the size of over-the-road trucks varies by state. They also indicate that some logistical companies have begun an effort to create state legislation that would allow for larger trucks. This group is seeking to create federal legislation that would limit truck size and supersede state legislation. Information presented has been provided by the organization. They are asking for a letter of support for the effort. No action was taken on this item. Each member was given information and a sample Letter of Support on this subject.
- e. Approve Environmental Review Contract for Skidmore Wastewater (See Action Agenda Item #4)**
The City of Skidmore (Nodaway County) is in the initial stages of planning a wastewater distribution system project. The city will need to complete an Environmental Review for the proposed funding agencies: MoDNR-State Revolving Loan, Community Development Block Grant and USDA-Rural Development. The City selected RCOG to perform these services for a total of \$4,500. Gary Carlson motioned to approve the Skidmore Environmental Review contract, seconded by Jack Baldwin. Motion passed (10 ayes; 0 nays).
- f. Approve City of Oregon Administrative Contract for Water Distribution System \$25,000 (See Action Agenda Item #5)**
The City of Oregon pre-selected for Grant Administration Services for a proposed water distribution system project through Missouri Department of Economic Development, Community Development Block Grant (CDBG) program. The RCOG was selected as the grant administrator to conform to CDBG compliance areas required by the U.S. Department of Housing and Urban Development. Ben Lipiec

motioned to approve the Oregon administration contract for \$25,000, seconded by Jack Baldwin. Motion passed (10 ayes; 0 nays).

g. Approve Out-of-State Travel for Todd Spencer, Kim Mildward and Amy Dowis for APA (American Planners Association) Annual Meeting in New Orleans, April 21-24, 2018 (See Action Agenda Item #6)

This is a national organization with local chapters. The conference agenda has multiple tracks. Our organization has not been professionally active with this group. I have asked staff to become a part of the organization as a part of our professional development process. Conference information is provided for your review. Ted Findley motioned to approve out-of-state travel for Kim Mildward and Amy Dowis, seconded by Pat Walter. Motion passed (10 ayes; 0 nays). Todd Spencer decided to not attend.

VIII. Staff Reports

No staff reports were given. Reports were made available in the board packet.

IX. Director's Report

Discussion was held on consolidation of the Solid Waste and RCOG boards. Handouts were presented to each member and discussed. This same information was presented and discussed at the Solid Waste Executive Board on March 14. (See handouts in Minute Book). It was mentioned that only the counties have authority to establish the Solid Waste Districts, not the RCOG board or Solid Waste board. By-laws will need to be updated to reflect the new changes. A majority of the Districts and RPC's meet quarterly. Mr. Spencer has been in contact with MoDNR in regards to a change of boards and other Solid Waste Districts. These RPC's that have been audited by MoDNR there were issues with segregation of duties. RCOG does not feel this would be an issue. There is a concern with the scoring of the grants for the District where a sub-committee may need to perform these duties. Each county would have to pass new Resolutions. The financials for Solid Waste are currently run through QuickBooks and not the RCOG's GMS system, which is how it always has been. It was suggested to leave the decision up to the Solid Waste board. At the Solid Waste board meeting, one member suggested doing away with the Full Council board and keeping just the Executive Board. There are several options as to how the boards can move forward. A decision will need to be made soon, if the consolidation were to start July 1.

X. Adjourn

Ted Findley moved to adjourn at 8:40pm, seconded by Ben Lipiec. Meeting adjourned.

Members Present

Lorie Carlson
Regan Nonneman
Bob Stiens
Gary Carlson

Staff Present

Jerri Dearmont
Todd Spencer
Alice Schieffer

Ted Findley
Ben Lipiec
Pat Walter
Tyler Paxson
Jack Baldwin
Doug Sutton

Members Absent

Duane Nauman
Derek Brown
Greg Book
Curtis Livengood
Martin Weatherd
Ashtin Paris
Ryan Kingery
Ben Abplanalp
Adam Stanton
Mark Sitherwood

Doug Sutton, Chairman

Regan Nonneman, Secretary