



BUSINESS MEETING AGENDA

Posted September 6, 2019

Date: Thursday, September 12, 2019
Time: 2:00 pm
Location: 205 North Main, Cameron City Hall, Missouri

Meeting Agenda

- I. Call to Order and Member Roll Call**
- II. Approve Agenda**
- III. Approval of the August 8, 2019 Minutes**
- IV. Approval of Financial Report**
 - a. Payment of Bills
- V. Approval of Pre-Interim Invoices**
- VI. Old Business**
 - a. Project/Survey/Design Update
 - b. Easements
 - c. CDBG Update – Linda Laderoute
- VII. New Business**
- VIII. Reports from Members**
- IX. Chairman’s Report**
- X. Other Business**
- XI. Closed Session, if necessary**
- XII. Adjournment—Next Meeting October 10, 2019 – 2:00 p.m.**



September 12, 2019
 Cameron City Hall
 205 North Main Street, Cameron, Missouri

Call to Order and Member Roll Call

Zac Johnson called the meeting to order at 2:04 pm at Cameron City Hall.

Members Present: Becky Curtis, City of Cameron; Patricia Fisher Johnson, City of Maysville; and Tom Barnett, City of Stewartsville. (3 members Present).

Others in Attendance: Zac Johnson, City of Cameron; Ed Proctor, Attorney; Todd Archer, CDM Smith; Steve McIntosh, Project Liaison; Verlon Persinger, Alliance Water, John Ruckman, Bartlett & West Engineers, Linda Laderoute, Mo-Kan RPC, and Jennifer Hoggat and Michael Weller with the Water Resources Center.

Approval Agenda

None

Approval of the August 8, 2019 Minutes

The August 8, 2019 meeting minutes were previously e-mailed to each member and available at the meeting. Becky Curtis motioned to approve the August 8, 2019 minutes as presented, seconded by Tom Barnett. Motion approved (3 ayes; 0 nays).

Approval of Financial Report

The Financial Report was made available at the meeting. Jerri Dearmont was unable to attend but she did have financial information available for the meeting. The ending checking account balance was \$26,388.72 as of August 31, 2019. Bills to pay this month include: Northwest Missouri Regional Council, Administrative Fees for September in the amount of \$750; and Global Land Trust LC from 8/1/2019 to 8/31/2019 for \$1,995.00. One Pre-Interim financing invoice to pay that was approved in August to Proctor Law Firm in the amount of \$2,800 for 7-1-2019 to 7-31-2019. Tom Barnett motion to approve the financial report and to pay bills as presented, seconded by Becky Curtis. Motion approved (3 ayes: 0 nays).

Approval of Pre-Interim Invoices

Two invoices were presented for approval for Requisition #43
 Requisition #43

Proctor Law Firm, LLC	\$3,795.00	8/1/2019 to 8/31/2019	GNWWC Approved	USDA has not acknowledged
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CDM Smith	\$51,124.28	6/9/19 to 8/17/2019	GNWWC Approved	USDA has not acknowledged
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A motion was made by Patricia Fisher Johnson to request and pay the invoice at the next GNWWC meeting for Requisition #43 in the amount of \$54,919.28, pending USDA's acknowledgement, seconded by Becky Curtis. Motion passed (3 ayes; 0 nays).

Old Business

Project/Survey/Design Update

Todd Archer reported not much change. He is on hold waiting on easements to move forward. He has been working on the letter of conditions. He has talked to Shawna Barnes with USDA this morning and he stated he feels they are close to submitting the application for additional funding to the state office by the end of the week. Nothing gained since the last meeting in August.

Easement

Todd Archer stated he has sent an updated easement report to Cedar Rapids Bank but not much change since the last report. Ed Proctor, Project Attorney, and Steve McIntosh, Project Liaison, have been talking with some people and will work together next week to get addresses to prepare a letter for Zac to sign for all unsigned easements giving everyone one more chance to sign.

Ed and Steve have met with the appraisal company and have showed them two tracks of land to get an appraisal value, so that is ongoing.

Linda Laderoute, Mo-Kan RPC, was present to state she has talked with Denise Derks, CDBG, and the PER can be amended to include the three connection points. At this present time Cameron is not eligible to apply for funding until the Head Start Project is closed, which is getting close to being complete. Maysville does qualify now, and Stewartsville has to complete a LMI survey which Tom thought they were working on it now. The surveys are good for 4 years and everyone stated to go ahead and get them started.

NEW BUSINESS

Zac Johnson introduced the two guests: Jennifer Hoggatt and Micheal Weller from MoDNR's Water Resources Center. They discussed different funding opportunities and programs they provide.

Ed Proctor stated he has another local bank interested in our loans once we get our letter of conditions approved.

CLOSED SESSION

A motion was entertained to go into closed session to discuss contracts. Patricia Fisher Johnson motion to enter closed session at 2:30pm, seconded by Tom Barnett. Motion passed (3 ayes; 0 nays). Roll Call Vote: City of Cameron, yes; City of Maysville, yes; City of Stewartsville, yes.

A motion to adjourn closed session and return to the regular open meeting at 3:00 pm was made by Becky Curtis, seconded by Tom Barnett. Roll call vote: City of Cameron, yes, City of Maysville, yes, and City of Stewartsville, yes.

CHAIRMAN'S REPORT

None

Adjournment

With no other business, the next Commission meeting is scheduled for October 10, 2019. The meeting was adjourned at 3:10pm with a motion made by Becky Curtis, seconded by Tom Barnett. Meeting adjourned.

Zac Johnson, Chairman

Patricia Fisher Johnson, Secretary