



BUSINESS MEETING AGENDA

Posted July 9, 2019

Date: Thursday, July 11, 2019
Time: 2:00 pm
Location: 205 North Main, Cameron City Hall, Missouri

Meeting Agenda

- I. Call to Order and Member Roll Call
- II. Approve Agenda
- III. Approval of the June 13, 2019 Minutes
- IV. Approval of Financial Report
 - a. Payment of Bills
- V. Approval of Pre-Interim Invoices
- VI. Old Business
 - a. Project/Survey/Design Update
 - b. Easements
- VII. New Business
- VIII. Reports from Members
- IX. Chairman's Report
- X. Other Business
- XI. Closed Session, if necessary
- XII. Adjournment—Next Meeting August 8, 2019 – 2:00 p.m.



July 11, 2019
 Cameron City Hall
 205 North Main Street, Cameron, Missouri

Call to Order and Member Roll Call

Zac Johnson called the meeting to order at 2:05 pm at Cameron City Hall.

Members Present: Becky Curtis, City of Cameron; Patricia Fisher Johnson, City of Maysville; and Tom Barnett, City of Stewartsville. (3 Members Present).

Others in Attendance: Zac Johnson, City of Cameron; Ed Proctor, Attorney; Todd Archer, CDM Smith; Steve McIntosh, Project Liaison; Dustin Kaiser, Bartlett & West Engineers; Verlon Persinger, Alliance Water; Linda Laderoute, Mo-KAN RPC and Jerri Dearmont, RCOG.

Approve Agenda

None

Approval of the June 13, 2019 Minutes

The June 13, 2019 meeting minutes were previously e-mailed to each member and available at the meeting. Becky Curtis motioned to approve the June 13, 2019 minutes as presented, seconded by Tom Barnett. Motion approved (3 ayes; 0 nays).

Approval of Financial Report

The Financial Report was made available at the meeting. Jerri Dearmont presented the financial report. The ending balance in the checking account as of June 30, 2019 was \$33,027.47. Bills to pay this month include: Northwest Missouri Regional Council, Administrative Fees for July in the amount of \$750 and Global Land Trust, LLC, Professional Fees from 6/1/19 thru 6/28/19 for \$3,683.75. One Pre-Interim financing invoice to pay that was approved in June to Proctor Law Firm in the amount of \$8,242.50 for 4/1/19 – 5/31/19 Legal Fees. Becky Curtis motioned to approve the financial report and to pay bills as presented, seconded by Patricia Fisher Johnson. Motion approved (3 ayes; 0 nays).

Approval of Pre-Interim Invoices

Two invoices were presented for approval for Requisition #41
 Requisition #41

Proctor Law Firm, LLC	\$7,410.00	6/1/2019 to 6/30/2019	GNWWC Approved	USDA has not Acknowledged
CDM Smith	\$12,719.68	3/31/2019 to 6/8/2019	GNWWC Approved	USDA has not Acknowledged

A motion was made by Patricia Fisher Johnson to request and pay the invoice at the next GNWWC meeting for Requisition #41 in the amount of \$20,129.68, pending USDA's acknowledgement, seconded by Becky Curtis. Motion passed (3 ayes; 0 nays).

Old Business

Project/Survey/Design Update

Todd Archer reported the design is 90% complete, but currently on hold. Continuing to work on easement. Dustin Kaiser stated he has reviewed approximately 20 easements.

Easements

The easement process is not moving as quickly as the Commission had anticipated. Discussion has been held on acquiring an outside firm to assist in acquiring the remaining easements. Todd Archer conducted a timeframe on how long it has taken to acquire easements to date and if continued at this pace it would take another four years to acquire easements plus additional costs to the project. CDM Smith distributed a DRAFT proposal on the costs to hire an outside firm that can possibly complete and secure all right-a-ways in a six-month period. Discussion was also held with USDA on this matter on their ability to pay this cost with USDA funds in the amended Letter of Conditions. All landowners or 167 tracks have been contacted at least four times whether by email, phone, or person. Discussion will be held in Closed Session in more detail.

The amended Letter of Conditions has not been received to date. However, USDA did ask for two items: 1) Take or Pay Contracts needed clarification and 2) Sheet 12 Calculations. The Commission believes they have satisfied these requests with USDA. Hopeful to have something soon from USDA.

A letter was received by a landowner and Todd Archer has drafted a response with corrections to the landowners' letter about facts. The letter was also published in the Dekalb County newspaper. The response will be sent to all members before Zac sends the response out.

The Commission received an email from Shawna Barnes with USDA during the meeting that provided clarification on the written request for supplemental finance approval. Zac Johnson received by email the Request for Obligation of Funds for the additional cost of the project in the amount of \$9,317,483. Patricia Fisher Johnson motioned to authorize Zac Johnson to sign the supplemental obligation request in the amount of \$9,317,482 and return to USDA, seconded by Becky Curtis. Motion approved (3 ayes; 0 nays).

New Business

Linda Laderoute with Mo-KAN Regional Council was in attendance to discuss CDBG applications for the communities of Cameron, Maysville and Stewartville for the possibility of writing three applications for connections fees. Cameron currently has two open CDBG's and will need to check with CDBG to see if the city can apply to the water/wastewater category; however, the City of Cameron is eligible by LMI census. The City of Maysville currently do not have any CDBG's open and are LMI eligible. The City of Stewartville is not LMI eligible and would have to conduct a LMI survey to see if they are eligible to apply for CDBG funding. Mrs. Laderoute will contact CDBG regarding the proposed CDBG applications. The Preliminary Engineering Report is complete and CDM Smith will send to Mo-KAN. If the Commission receives any additional grant funds from other sources such as CDBG or Water Resources Program, USDA will allow the Commission to use those grant funds before using any of USDA loans first.

Reports from Members

None

Chairman's Report

Zac Johnson attend the EPA Drought Response meeting today. The meeting was very informative. There may be potential funds available through EPA.

Zac Johnson will draft the response for Mr. Hamby and distribute to the Commission to review before it goes out to the public.

Other Business

Checking Account – Add New Member

The Commission needs to make changes to the checking account held at Bank Midwest to add Thomas Barnett and remove Raymond Stevenson as a check signer. Patricia Fisher Johnson motioned to add Thomas Barnett and remove Raymond Stevenson from the Bank Midwest checking account, seconded by Becky Curtis. Motion passed (3 ayes; 0 nays).

Closed Session

A motion was entertained to go into Closed Session to discuss easements and real estate. Patricia Fisher Johnson motion to enter closed session at 2:53pm, seconded by Becky Curtis. Motion passed (3 ayes; 0 nays). Roll Call Vote: City of Cameron, yes; City of Maysville, yes; City of Stewartsville, yes.

A motion to adjourn closed session and return to the regular open meeting at 3:40pm was made by Patricia Fisher Johnson, seconded by Becky Curtis. Roll Call Vote: City of Cameron, yes; City of Maysville, yes; Thomas Barnett, yes.

One vote was taken in Closed Session. Becky Curtis motioned to amend to draft a contract amendment to solicit a third party or subcontractor to acquire remaining easements, seconded by Patricia Fisher Johnson. Motion passed (3ayes; 0 nays).

Adjournment

With no other business, the next Commission meeting is scheduled for August 8, 2019. The meeting was adjourned at 3:42 pm with a motion by Patricia Fisher Johnson, seconded by Tom Barnett. Meeting adjourned.

Zac Johnson, Chairman

Patricia Fisher Johnson, Secretary