

Northwest Missouri Regional Solid Waste Management District

District Grant Evaluation Review Criteria

Conformance with Policies, Targets & Other Requirements – 40 points possible

1. **Conforms with State Resource Recovery Priorities and priority is granted to projects which work toward implementing Missouri's Policy on Resource Recovery**
 - 10 points** – The project promotes and/or practices waste reduction
 - 5 points** – The project promotes and/or practices collection/processing, market development or composting
 - 2 points** – The project promotes and/or practices recovery and use of energy from waste materials
 - 0 points** – The project does not conform with the state resource recovery priorities

2. **Conforms with State/District targeted materials list**
 - 10 points** – The project reduces or recycles a targeted material in Priority List 1
 - 5 points** – The project reduces or recycles a targeted material in Priority List 2
 - 3 points** – The project reduces or recycles a material not targeted
 - 0 points** – The target does not involve any specific material

3. **Promotes waste reduction/recycling and/or results in an environmental benefit related to the District's Solid Waste Management Plan**
 - 10 points** – All aspects of the project target the goals of the District's plan
 - 6 points** – The project will address waste reduction in ways not specifically mentioned in the District's plan
 - 0 points** – The project does not address the plan's goals

4. **Complies with federal, state or local requirements**
 - 10 points** – Proposal demonstrates that all federal, state and local permits, approvals, licenses or waivers necessary to implement the project have been applied for and has provided documentation for verification
 - 4 points** – Proposal indicates awareness of permits, but applications have not been submitted
 - 0 points** – Applicant submitted no evidence of obtaining needed permits and no documentation that permits are needed

Conformance with Policies, Targets & Other Requirements Subtotal: _____ points

Community Impact – 125 points possible

5. **Contributes to community-based economic development through potential job creation and/or job retention**
 - 25 points** – The project employs an employee with a minimum commitment to continue the project two years beyond the grant funding period
 - 10 points** – The project employs an employee with a one year commitment to continue the project beyond the grant funding period
 - 0 points** – No commitment to continue the project beyond the grant funding period

6. **Contributes to community-based economic development through potential market development**
 - 30 points** – The project produces a product using post-consumer resources located within the District

10 points – The project produces a product using post-consumer resources located outside the District

0 points – The project does not contain post-consumer resources

7. Affects on private business entities in the marketplace

25 points – Project does not negatively affect private entities during and/or beyond the grant funding period

10 points – Project negatively affects private entities during the grant funding period only

0 points – The project negatively affects private entities during and after the grant funding period

8. Demonstrates a compelling argument documenting the need for the proposed service, information or market within the District

10 points – Proposal provides a high level of need for the service, information or market within the District

5 points – Proposal provides an intermediate level of need for the service, information or market within the District

0 points – Proposal does not demonstrate need within the District

9. Quality and accessibility of method the project uses to disseminate information or services

5 points - High quality information/service will be readily available at no fee

2 points – Information/service of medium quality or will be available for a fee

0 points – Information is of low quality or will be kept proprietary

10. Degree of community outreach which promotes the project and/or improves participation in waste reduction, reuse and recycling practices

10 points – Proposal clearly demonstrates community outreach methods identifying audience and number people reached

5 points – Proposal includes community outreach component identifying audience

0 points – Proposal does not include or demonstrate community outreach component

11. Contributes to community-based education of waste reduction/recycling

20 points - Project provides educational information through personal interaction with public

10 points - Project provides educational information through media outlets

0 points - Project doesn't provide educational information

Community Impact Subtotal: _____ points

Cooperative Efforts – 15 points possible

12. Demonstrates cooperative efforts to work with local governments and/or public/private partners as documented by a letter, ordinance, or resolution from the entity

10 points – Proposal includes documentation of support and approval from local governing body and support of other partner organization(s)

5 points – Proposal includes documentation of support and approval of local governing body

0 points – No documentation of support from local governing body and/or public/private partner

13. Transferability of results by which project innovations and successes may be applied elsewhere in the district and/or state

5 points – The project can easily be replicated in other areas of the region or state

0 points – The project is site specific and cannot be replicated in other areas

Cooperative Efforts Subtotal: _____ points

Technical & Administrative Considerations – 45 points possible

14. Technical capability of the applicant and staff to implement and operate the project based on previous work experience and demonstrated expertise in the field

5 points – Applicant has extensive experience (five years or more)

3 points – Applicant has limited experience

0 points – Applicant has no experience

15. Managerial capability of the applicant and staff to effectively administer the project based on previous work experience

5 points – Applicant has extensive experience (five years or more)

3 points – Applicant has limited experience

0 points – Applicant has no experience

16. Knowledge of appropriate accounting procedures

5 points – Extensive experience (five years or more)

3 points – Limited experience

0 points – no experience

17. Ability to implement project in a timely manner

10 points – The project likely to be implemented based on the timeline

5 points - Implementing the project in a timely manner is a concern

0 points – The project is not likely to be implemented in a timely manner

18. Feasibility to implement project as stated in application

10 points – The project is capable of achieving its goals such as proposed tonnage diversion or any other measurable goals

5 points – Achieving the project's goals is a concern

0 points – The project is not technically feasible

19. Availability of feedstock

5 points – Sufficient supply of material within the District

3 points – Sufficient supply of material outside the District

0 points – Adequate supply of material questionable

20. Effectiveness of marketing strategy

5 points – Marketing strategy expected to generate sufficient participation to meet established goals

0 points - Marketing strategy not expected to generate enough participation to meet established goals

Technical & Administrative Considerations Subtotal: _____ points

Finances – 30 points possible

21. Level of commitment for financing

- 10 points** – All financing for the project is committed and documented except for grant requests as indicated by letters, contracts and other verifiable documents
- 3 points** – Sufficient financing is likely, but not yet committed
- 0 points** – Proposed financing is questionable

22. Type of contribution by applicant

- 10 points** – Applicant contributes both cash and in-kind match to project
- 7 points** – Applicant contributes cash match to project
- 5 points** – Applicant contributes in-kind match to project
- 0 points** – Applicant does not contribute match to project

23. Match ratio or level of contribution by applicant display high level of commitment

- 10 points** – Match greater than 30%
- 7 points** – Match 25% - 30%
- 5 points** – Match 20% - 24%
- 0 points** – Match less than 20%

Finances Subtotal: _____ *points*

Bonus Points – 45 points possible

24. Detail in which the proposal was created

- 25 points** – detailed, complete with no additional data required to complete review of application
- 10 points** – Substantially complete but additional data required to complete review of application
- 0 points** – Not complete or insufficient data for consideration

25. Budget quality

- 20 points** – Well organized, thorough budget that includes explanatory notes on all expenditures and items over \$3,000 documented with quote or catalog price
- 10 points** – Budget is complete, but unorganized and missing information and/or budget notes
- 0 points** – No budget included in the application

Other Subtotal: _____ *points*

Total: _____ **points**

Minimum Criteria

There are 300 total points possible. Projects must receive at least 75% of the total points to be considered for funding. The district reserves the right to reject any or all applications throughout the grant application process even if applicant meets the 75% threshold. In the event of limited resources and/or a tie, the district reserves the right to give preference to applications that are not-for-profit organizations, municipal/county governments, and public institutions.