

MINUTES

EXECUTIVE BOARD MEETING

NORTHWEST MISSOURI REGIONAL SOLID WASTE MANAGEMENT DISTRICT

May 9, 2018

1. Call to Order

Debbie Roach, Chairperson called the meeting to order at 5:34p m at the Regional Council office.

2. Roll Call

Members present: Wilbur Noakes, Rod Dollars, Kathy Morgan, Jack Baldwin and Debbie Roach. Duane Nauman and Shane Hogue were absent. Present from the Regional Council: Linda Laderoute, Alice Schieffer, Jerri Dearmont, Cassie Keller and Todd Spencer.

Introductions were made by all members. Cassie Keller introduced herself. Cassie is from Green City, Mo and will be graduating from NWMSU this month with a degree in Political Science and Emergency and Disaster Management. Cassie will fill Linda Laderoute's position upon her retirement.

3. Approve Agenda

With no changes to the agenda, Jack Baldwin motioned to approve the agenda as presented, seconded by Kat Morgan. Motion passed (5 ayes; 0 nays).

4. Approval of April 11, 2018 Minutes

Meeting minutes from April 11, 2018, were emailed previously and made available at the meeting. Kat Morgan motioned to approve the minutes as presented, seconded by Wilbur Noakes. Motion approved (5 ayes; 0 nays).

5. Approve April 2018 Treasurer's Report/Pay Bills

Alice Schieffer reviewed the April treasurer's report. The ending balance as of Aril 30, 2018 in the NOW account was \$72,086.37 and the ending balance in the Money Market is zero since all funds were transferred to the NOW on April 11, 2018. Bills to be approved were listed in the treasurer's report for a total amount of \$24,454.91. Total available fund after bills are paid is \$47,631.46. The Revenue and Expenditures and the Breakdown of Remaining projects were reviewed. Jack Baldwin made a motion to accept the treasurer's reports as presented and to pay the bills, seconded by Rod Dollars. Motion approved (5 ayes; 0 nays).

6. Old Business

None

7. New Business

Review, score and select 2019 Administrative contractor. Annual contract renewable for five (5) years

Debbie Roach reported the District received one proposal from Northwest Missouri Regional Council of Governments. The members' reviewed the Statement of Qualifications and then it was scored by each member. A tally of the scoresheets showed a total of 125 points (100%). Kat Morgan motioned to approve the Northwest Missouri Regional Council of Governments as the contractor for District Administration for FY 2019 and Application to DNR for \$40,000, seconded by Jack Baldwin (5 ayes; 0 nays).

Review, score and select 2019 Plan Implementation Contractor

Debbie Roach reported the District received one proposal from Northwest Missouri Regional Council of Governments. The members' reviewed the Statement of Qualifications and then it was scored by each member. A tally of the scoresheets showed a total of 125 points (100%). Kat Morgan motioned to approve the Northwest Missouri Regional Council of Governments as the contractor for Plan Implementation for FY 2019 and Application to DNR for \$7,500, seconded by Jack Baldwin. Motion passed (5 ayes; 0 nays).

Finalize 2019 proposal for Plan Implementation

At the March meeting, the members discussed tasks for the FY 2019 Plan Implementation grant. The final outcome is to contract for two home composting workshops to be given in the region, possibly by MU Extension staff. We will survey schools with greenhouses in the district to set up an appropriate program to offer training and composters for school greenhouses. Plan Implementation funds will be used to maintain our website and to accomplish public outreach and education. We will continue to support the advertising and outreach for the Household Hazardous Waste collections. Jack Baldwin motioned to approve the final tasks for FY 2019 Plan Implementation, seconded by Wilbur Noakes. Motioned passed (5 ayes; 0 nays).

Discuss application for Scholarship for Cassie Keller to attend Resource Recycling National Conference, St. Louis, MO on October 22-24

Resource Recycling is holding a national conference on October 22-24 in St. Louis. The conference is offering a Steve Thompson Scholarship that will pay for registration. The registration will include all sessions, meals, two-nights for motel expense and travel reimbursement up to \$500. If the grant was received, no funds would be paid by the District. If not received, the cost will be approximately \$1,255. A total of 40 winners will be announced nationally. Grants are due June 4. Early registration is \$575, walk-ins will cost \$595. The application is on-line. If a letter of support is needed, the District will prepare a letter. There is no money budgeted for this conference. Rod Dollars motioned to move forward and apply for the scholarship, seconded by Wilbur Noakes. (5 ayes; 0 nays).

8. Other Business

Planner's Report

Linda Laderoute reported on the following: 1) Summary of all legislative; none that effected solid waste, just environmental, Linda will email the summary to members 2) FY 2019 grants are ready to be mailed to MoDNR tomorrow; may need to change grant call schedule due to rules that changed at MoDNR; 3) Children's program was a success, five schools participated with 326 children and 33 adults; the venue was changed to the Charles Johnson Theater and the children planted trees; 4) The RFQ's were published in two daily newspapers due to anything over

\$25,000. Our region doesn't have daily newspapers any more so it had to be published in Chillicothe and Trenton newspaper. It was also published in the Nodaway News Leader; 5) The HHW collection was held on May 5 with 20 people participating, all from Nodaway County; 6) Attended the Planner's meeting in Jefferson City and Cassie attended also; 7) No board consolidation, aim for 2020; 8) Continue to work on the HMP for Nodaway County, the next and last meeting is May 23 at the Nodaway County Administration Building; and 9) AMEC Plan was accepted by FEMA on April 23, 2018.

9. Adjourn

With no other business, Rod Dollars motioned to adjourn the meeting at 6:15pm, seconded by Jack Baldwin. Meeting adjourned (5 ayes; 0 nays).

Debbie Roach, Chairperson

Wilbur Noakes, Sec/Treasurer