

MINUTES

EXECUTIVE BOARD MEETING

NORTHWEST MISSOURI REGIONAL SOLID WASTE MANAGEMENT DISTRICT

April 11, 2018

1. Call to Order

Debbie Roach, Chairperson called the meeting to order at 6:03p m at the Regional Council office. Dinner was served.

2. Roll Call

Members present: Wilbur Noakes, Rod Dollars, Kathy Morgan and Debbie Roach. Jack Baldwin, Duane Nauman and Shane Hogue were absent. Present from the Regional Council: Linda Laderoute, Alice Schieffer and Jerri Dearmont.

3. Approve Agenda

With no changes to the agenda, Kat Morgan motioned to approve the agenda as presented, seconded by Wilbur Noakes. Motion passed (4 ayes; 0 nays).

4. Approval of March 14, 2018 Minutes

Meeting minutes from March 14, 2018, were emailed previously and made available at the meeting. Kat Morgan motioned to approve the minutes as presented, seconded by Wilbur Noakes. Motion approved (4 ayes; 0 nays).

5. Approve March 2018 Treasurer's Report/Pay Bills

Alice Schieffer reviewed the March treasurer's report. The ending balance as of March 31, 2018 in the NOW account was \$1,535.19 and the ending balance in the Money Market was \$55,005.56. Prior to the meeting tonight, Wilbur Noakes and Alice Schieffer met at Bank Midwest to transfer the Money Market funds to the Checking account. The Money Market account is now closed as of today. The reason to combine the accounts is due to the interest rate is lower than it was years ago when the Money Market was open. Bills to be approved were listed in the treasurer's report for a total amount of \$3,956.11. A total of \$52,584.64 remains after all bills are paid. The Revenue and Expenditures and the Breakdown of Remaining projects were reviewed. The District received \$19,500 from MoDNR on April 5 for A2018-007-Nodaway County Recycling-Fence/Concrete project. Wilbur Noakes made a motion to accept the treasurer's reports as presented and to pay the bills, seconded by Kat Morgan. Motion approved (4 ayes; 0 nays).

6. Old Business

None

7. New Business

Approve MOU for A2016-008 WildKat Track

The Missouri Department of Natural Resources conducted a monitoring visit and requested that the King City School District would also have to have a lien placed on the school property due to the site improvements to the school track since the costs was over \$5,000. Linda Laderoute suggested doing a Memorandum of Understanding just like Worth County School approved. Basically the MOU states they will not sell or move the track. King City School approved the MOU. Rod Dollars motioned to approve the MOU for the Wildkat tract, seconded by Kat Morgan (4 ayes; 0 nays).

Release the RFQ for the District Operations, first year of 5 year cycle

A copy of the RFQ for District Operations was reviewed by all members. The RFQ will be advertised and responses are due by May 7, 2018. The contract for District Operations is advertised every five years. Kat Morgan motioned to release the RFQ for District Operations, seconded by Wilbur Noakes. Motion passed (4 ayes; 0 nays).

Release the RFQ for the annual Plan Implementation

A copy of the RFQ for Plan Implementation was reviewed by all members. The RFQ will be advertised and responses are due by May 7, 2018. This is an annual contract. Wilbur Noakes motioned to approve the FAA, A2018-007, seconded by Kat Morgan. Motioned passed (4 ayes; 0 nays).

Review, score and rank FY' 19 Solid Waste Management District Grant Applications

The District received five grant applications this grant cycle. Grants received were:

Albany Parks Recycling for \$4,423

HHW Vendor Pick-up for \$11,242

Northwest Missouri State University, Horizontal Baler for \$19,500

Northwest Missouri State University, Perforator for \$19,500

Worth County Wood Mulcher Attachment for \$15,600

The Solid Waste Advisory Committee met to review the criteria and each grant and made their recommendations to the executive board. (See attached Recommendations). The Advisory Board agreed that 4 of the 5 grants were eligible. The determination of the Worth County Wood Mulcher was considered to be ineligible since it didn't meet the guidelines. The Executive Board took the Advisory Committee's review into consideration and agreed with the Advisory Committee that the wood mulcher did not meet the criteria of the District goals.

The scoring packet and grants were distributed to all members, except to Kat Morgan, who will not be able to score any of the grants since she is the applicant signer on the City of Albany's grant. This is due to the State's conflict of interest policy.

The District has \$87,426.29 available in funding for this grant call. The four grants to be scored total \$54,665, leaving a balance of \$32,761.29 for a second grant call if all four grants meet the scoring criteria. After tabulation from the scoring, below are the results from three board members:

Name of Grant	Average Points	Ranking
Albany Parks Recycling	280	3
HHW Vendor Pick-up	273.3	4
NWMSU Horizontal Baler	283.6	1
NWMSU Perforator	280.6	2

Wilbur Noakes motioned to approve the Albany Parks Recycling application in the amount of \$4,423.00, seconded by Rod Dollars. Roll call vote: Wilbur Noakes, aye; Debbie Roach, aye and Rod Dollars aye. Kathy Morgan abstained from voting. (3 ayes; 0 nays).

Rod Dollars motioned to approve the HHW Vendor Pick-up application in the amount of \$11,242.00, seconded by Wilbur Noakes. Roll call vote: Wilbur Noakes, aye; Debbie Roach, aye and Rod Dollars aye. Kathy Morgan abstained from voting. (3 ayes; 0 nays).

Wilbur Noakes motioned to approve the NWMSU Horizontal Baler application in the amount of \$19,500.00, seconded by Rod Dollars. Roll call vote: Wilbur Noakes, aye; Debbie Roach, aye and Rod Dollars aye. Kathy Morgan abstained from voting. (3 ayes; 0 nays).

Rod Dollars motioned to approve the NWMSU Perforator application in the amount of \$19,500.00, seconded by Wilbur Noakes. Roll call vote: Wilbur Noakes, aye; Debbie Roach, aye and Rod Dollars aye. Kathy Morgan abstained from voting. (3 ayes; 0 nays).

8. Other Business

DNR Monitoring Report

MoDNR conducted a monitoring visit on October 25, 2017. The monitoring letter was received on March 28, 2018 for FY ending 2014 and 2015. There are only a few items that need to be corrected. (See attached letter in Minute Book). It concluded that neither the financial review nor the program review indicated the need for a financial statement audit.

Planner's Report

Linda Laderoute reported on the following: 1) Nothing new on the trash haulers bill, 2) Children's Program is next Thursday with a total of 360 students and teachers signed up; 3) Advertised for the HHW collection that was held last Saturday. A total of 19 people from three counties dropped off items, May 5 is the next collection; 4) Quarterly reports are due in soon to MoDNR; 5) No April SWAB or Planner's meeting; 6) Working on the MoDNR monitoring letter responses; 7) Working on the Nodaway County Hazard Mitigation Plan; 8) Reviewed the City of Oregon's CDBG application and 9) Assisted City of Westboro with a Brownfields Assessment for an old school building. (See attached Staff Report in Minute Book).

9. Adjourn

With no other business, Rod Dollars motioned to adjourn the meeting at 7:22pm, seconded by Kat Morgan. Meeting adjourned (4 ayes; 0 nays).

Debbie Roach, Chairperson

Wilbur Noakes, Sec/Treasurer