

MINUTES

EXECUTIVE BOARD MEETING

NORTHWEST MISSOURI REGIONAL SOLID WASTE MANAGEMENT DISTRICT

March 14, 2018

1. Call to Order

Debbie Roach, Chairperson called the meeting to order at 5:35pm at the Regional Council office.

2. Roll Call

Members present: Jack Baldwin, Wilbur Noakes, Duane Nauman, Rod Dollars, and Debbie Roach. Kathy Morgan and Shane Hogue were absent. Present from the Regional Council: Linda Laderoute, Todd Spencer and Jerri Dearmont.

3. Approve Agenda

One item was added to the March agenda, 1) Approve Solid Waste On-line banking access for Alice Schieffer, Fiscal Office for the NW MO Regional Council. Jack Baldwin motioned to approve the amended agenda, seconded by Rod Dollars. Motion passed (5 ayes; 0 nays).

4. Approval of January 10, 2018 Minutes

Meeting minutes from January 10, 2018, were emailed previously and made available at the meeting. Duane Nauman motioned to approve the minutes as presented, seconded by Jack Baldwin. Motion approved (5 ayes; 0 nays).

5. Approve January and February 2018 Treasurer's Reports/Pay Bills

The January and February treasurer's reports were reviewed. The ending balance as of February 28, 2018 in the NOW account was \$1,834.78.47 and the ending balance in the Money Market was \$62,998.31. Bills to be approved were listed in the treasurer's report for a total amount of \$8,299.73. Jerri Dearmont will transfer \$9,000 from the Money Market account to the NOW account to pay bills. A total of \$56,533.36 remains after all bills are paid. The Revenue and Expenditures and the Breakdown of Remaining projects were reviewed. Rod Dollars made a motion to accept the treasurer's reports as presented and to pay the bills, seconded by Wilbur Noakes. Motion approved (5 ayes; 0 nays).

6. Old Business

None

7. New Business

Approve On-line Banking Access for Alice Schieffer

Alice Schieffer, Fiscal Officer needs to be added to on-line banking for the Solid Waste accounts. The administrative duties are being transferred back to the fiscal officer position. Separation of duties for auditing purposes will still be performed between Alice Schieffer and Jerri Dearmont. By adding Alice Schieffer, both Alice and Jerri will have access. Jack Baldwin motioned to add

Alice Schieffer to on-line banking for the Solid Waste accounts, seconded by Rod Dollars (5 ayes; 0 nays).

Approve MOU with Worth County R-III School District for Track Project

The Missouri Department of Natural Resources conducted a monitoring visit and requested that a lien be placed on the school property due to the site improvements to the school track since the costs was over \$5,000. Linda Laderoute suggested doing a Memorandum of Understanding. Basically the MOU states they will not sell or move the track. Worth County School approved the MOU. A yearly usage form will need to be completed for MoDNR. Jack Baldwin motioned to approve the Worth County R-III School MOU, seconded by Duane Nauman. Motion passed (5 ayes; 0 nays).

Approve FAA for \$19,500, A2018-007 Nodaway County Recycling (Chesnut)

The grant was approved by MoDNR. The grant is in the amount of \$19,500 to purchase fencing and to pour a concrete pad. The grant period will be March 14 – March 13, 2019. Duane Nauman motioned to approve the FAA, A2018-007, seconded by Jack Baldwin. Motioned passed (5 ayes; 0 nays).

Select Plan Implementation projects for FY 2019

Linda Laderoute informed the members she will be retiring in August. However, Cassie Keller who currently is an intern has accepted Linda's position and is currently learning the duties.

Discussion of projects for FY 2019 Plan Implementation was held. The grant is in the amount of \$7,500. The two programs selected for FY 2018 were the children's program and the recycling for nature. It was suggested doing the composting classes through the University Extension and continuing the advertising for the HHW outreach and education for the new HHW site and to maintain the website for solid waste. Other ideas included net wrap from hay bales for recycling and composters for school greenhouses. Linda will ask about the net wrap at the SWAB meeting this week. Linda will research prices and styles of composters. Jack Baldwin motioned to accept the composting classes and continue with the HHW outreach and education for FY 2019 Plan Implementation grant, seconded by Wilbur Noakes. Motion passed (5 ayes; 0 nays).

Todd Spencer Discussion of Solid Waste Management District bylaws and reorganization for FY 2019

Handouts were distributed among the members in reference to how some other solid waste districts are organized. The first handout is the Missouri Regulations how solid waste districts are structured. Mr. Spencer has been researching, how to consolidate meetings to minimize meetings since members serve on several boards within the Regional Council. The counties are responsible for the formation of the districts and their government structure. Originally, the District was formed by the Missouri code in 1991, but Districts can now form an alternative management structure pursuant to Section 260.300. The counties will vote on a different type of structure. There are several solid waste regions that now have the alternative management structure which were discussed.

For example Region G, Mark Twain dissolved their Full Council and now have an Executive Board. A Resolution was approved as to how the District wanted to proceed followed with an Intergovernmental Cooperative Agreement. Ozark Foothills Solid Waste District passed a Resolution to have their Regional Planning Commission serve as their Council, Advisory Committee and Executive Board for the solid waste district. All other Districts have their own

alterative management structures. By-laws will need to be updated to reflect the new changes. Mr. Spencer has been in contact with MoDNR in regards to a change of boards. The board will still record minutes separately and may look at quarterly meetings. Discussion was held on how to possibly change, 1) Do away with the Full Council and have only the Executive Board or 2) Regional Council act as the Full Council and Executive Board. The solid waste members' decision was to get Regional Council's feedback. The discussion will be held again in April. If this consolidation were to happen, the start date would be July 1.

Currently the District has two checking accounts, 1) NOW account and 2) Money Market Account. Discussion was held on consolidating these two accounts. The reason for the Money Market was to earn interest on the Grant Income. However, the interest rate is very low now and the account is not making enough to justify having this account. Wilbur Noakes motioned to consolidate the accounts by moving the Money Market funds into the Checking account. Jack seconded the motion. Motion passed (5 ayes; 0 nays).

8. Other Business

Discussion on House Bill 2097

The Trash Bill Hearing was held and is out of Committee but have not heard anything. MoDNR is not aware of this House Bill. Linda will email everyone if she hears something on Friday.

HHW Site Update

The Nodaway County HHW site have set their 2018 dates. The site will open on April 7 from 8:00am to noon. Other dates are: May 5, July 7 August 4, October 6 and November 3. A new brochure has been made and Kevin at the county will view before brochures are distributed. A press release and ads are ready to be sent to the area newspaper at the end of March. RCOG will apply again for another grant for the second year of the third year contract with Clean Harbors. The grant will be in the amount of \$ 11,242.00. There is approximately \$2,600 carried over from the first grant.

Planner's Report

Linda Laderoute reported on the following: 1) Attended the MORA Membership Forum in Jefferson City, 2) Jeff Hisler resigned with MoDNR and 3) Children's Program. Also working on Hazard Mitigation Plans and an online employee application for RCOG.

SWAB Meeting

The SWAB meeting will be held March 16, 2018 in Jefferson City.

9. Adjourn

With no other business, Rod Dollars motioned to adjourn the meeting at 6:50pm, seconded by Wilbur Noakes. Meeting adjourned (5 ayes; 0 nays).

Debbie Roach, Chairperson

Wilbur Noakes, Sec/Treasurer