

## MINUTES

### EXECUTIVE BOARD OPEN MEETING

#### NORTHWEST MISSOURI REGIONAL SOLID WASTE MANAGEMENT DISTRICT

January 9, 2019

**1. Call to Order**

Debbie Roach, Chairperson called the meeting to order at 6:00pm at the Regional Council office.

**2. Roll Call**

Introductions were made to welcome new member, Mike Sager from Gentry County, to the Executive Board.

Members Present: Jack Baldwin, Wilbur Noakes, Mike Sager, and Debbie Roach.

Members Present from the Regional Council: Cassie Hasekamp, Alice Schieffer, and Jerri Dearthmont.

Members Absent: Duane Nauman, Kathy Morgan, and Mark Shane Hogue.

**3. Approve Agenda**

Two corrections were made to the agenda: 1) Restate under New Business "FY20 Grant Call – Feb. 1 – Apr. 1, 2019, Funds Available: \$32,762.75 FY19 unobligated funds, \$7,753.76 carryover, and \$47,500 FY20 Funds"; and 2) Move "Approve Region A FY16-17 Audit Results" to Closed Session as allowed by Section 610.021 (17). An addition was made to the agenda to Approve 2019-004 NWMORCOG HHW Pick-Up Amended FAA. Jack Baldwin motioned to approve the amended agenda with the presented corrections and addition, seconded by Wilbur Noakes. Motion passed (4 ayes; 0 nays).

**4. Approval of November 14, 2018 Minutes**

Meeting minutes from November 14, 2018 were emailed previously and made available at the meeting. Jack Baldwin motioned to approve the minutes as presented, seconded by Wilbur Noakes. Motion approved (4 ayes; 0 nays).

**5. Approve November and December 2018 Treasurer's Reports/Pay Bills**

The November and December treasurer's reports were reviewed. The ending balance as of December 31, 2018 in the checking account is \$91,429.28. Bills to be approved were listed in the treasurer's report. A total of \$75,353.20 remains after all bills are paid. The Revenue and Expenditures and the Breakdown of Remaining projects were reviewed. The District has a total of \$40,516.51 plus \$47,500 to apply to the FY20 grant call. Jack Baldwin made a motion to accept the treasurer's reports as presented and to pay the bills, seconded by Wilbur Noakes. Motion approved (4 ayes; 0 nays).

**6. Old Business**

**Discussion of Board Meeting Times**

Cassie Hasekamp discussed when the Executive Board new meeting times. Based on responses from the Board, the Executive Board will begin meeting at 6:00pm. The Executive Board will

evaluate and discuss meeting times again in April to decide when to hold meetings during the late spring and summer months in order to accommodate schedules.

Kathy Morgan entered the meeting at 6:12p.m.

## **7. New Business**

### **Approve A2019-004 NWMORCOG HHW Pick-Up Amended FAA Budget**

The Northwest Missouri Regional Council of Governments proposed a revised budget for project A2019-004 HHW Pick-Up (See attached budget form for revisions) due to over expenditures.

Jack Baldwin motioned to approve A2019-004 NWMORCOG HHW Pick-Up Amended FAA Budget, seconded by Kathy Morgan. Motion passed (5 ayes; 0 nays).

### **Approve A2019-004 NWMORCOG HHW Pick-Up Amended FAA**

The following changes were made to A2019-004 NWMORCOG HHW Pick-Up FAA: 1) Project funding Amounts and Percentages to reflect revised budget; 2) Todd Spencer was removed from Recipient Project Manager; 3) Jerri Dearmont was added as the Recipient Project Manager; 4) Linda Laderoute's contact information was removed and replaced with Cassie Hasekamp's contact information; and 5) project's revised budget was added to the FAA. Kathy Morgan motioned to approve the amended FAA for project A2019-004 NWMORCOG HHW Pick-Up, seconded by Jack Baldwin. Motion passed (5 ayes; 0 nays).

### **Discuss Grant Call for FY Open Feb. 1 – Close April 1, 2019**

The District will have a total of \$88,016.51 available for the FY20 grant call. The grant call will open on February 1, 2019 and end on April 1, 2019. Press releases and notices will be mailed soon. The fillable application will be available on the RCOG website. Executive Board members will review and score all grants received at the April board meeting. Cassie Hasekamp will submit applications to MoDNR via Re-Trac. Jack Baldwin motioned to set the FY20 grant call date beginning February 1 and close April 1, 2019, seconded by Wilbur Noakes. Motion passed (5 ayes; 0 nays).

## **8. Other Business**

### **Planner's Report**

Cassie Hasekamp reported on her daily activities: 1) Prepping for FY 20 Grant Call; 2) Creating PI Composting Workshops; and 3) Developing surveys to send out to Region A's recycling facilities and schools.

## **9. Closed Session**

Debbie Roach entertained a motion to go into Closed Session. Kathy Morgan motioned to enter into Closed Session at 6:26pm, as allowed by Section 610.021 (17) to discuss Region A's FY16-17 Audit Results, seconded by Jack Baldwin. Roll Call vote: Jack Baldwin, Wilbur Noakes, Mike Sager, Kathy Morgan, and Debbie Roach. Motion Passed (5 ayes; 0 nays).

Debbie Roach entertained a motion to end Closed Session at 6:33pm. Kathy Morgan motioned to adjourn Closed Session, seconded by Jack Baldwin. Roll Call vote: Jack Baldwin, Wilbur Noakes, Mike Sager, Kathy Morgan, and Debbie Roach. Motion Passed (5 ayes; 0 nays).

Three votes were taken in closed session.

**10. Adjourn the Open Meeting**

A motion was made by Jack Baldwin to adjourn the open meeting at 6:35pm, seconded by Wilbur Noakes. Meeting adjourned (5 ayes; 0 nays).

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Debbie Roach, Chairperson

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Wilbur Noakes, Sec/Treasurer