

**Bylaws of the
Northwest Missouri Regional Council of Governments
Transportation Advisory Committee**

The Northwest Missouri Regional Council of Governments Transportation Advisory Committee (hereinafter referred to as TAC) is a permanent subcommittee of the Northwest Missouri Regional Council of Governments (hereinafter referred to as the RCOG). The TAC was established through a cooperative effort of the Missouri Highway and Transportation Department now known as the Missouri Department of Transportation (hereinafter referred to as MoDOT) and the RCOG. The mission of the TAC is to actively plan and coordinate multi-modal transportation activities.

ARTICLE I

MEMBERSHIP

- 1.1 Voting Members: The voting membership of the TAC shall be made up of a maximum of three (3) representatives from each Missouri County of the RCOG's region, which includes Atchison, Gentry, Holt, Nodaway and Worth, for a total of fifteen (15) voting members.
- 1.1.1 Selection of Voting Members: Each County commission shall select three (3) members, one of which shall be an elected official, and submit the names to the RCOG Board for approval. Membership on the TAC board becomes official after the RCOG's acceptance.
- 1.1.2 Terms of Voting Members: Voting members of the TAC shall be appointed for a continual term or until the County Commission feels a change is necessary. Any vacancy occurring in membership shall be filled by the respective county commission with approval from the RCOG Board.
- 1.2 Non-voting Members: Other individuals with a transportation related interest are eligible to apply for non-voting membership. Potential non-voting members shall be approved by the TAC and then by the RCOG Board.
- 1.2.1 Selection of Non-voting Members: Non-voting members may include, but are not limited to the following named position or their assigned representatives:
- Two representatives from the MoDOT District I office
 - A representative from any recognized Highway Corridor Planning Group serving a community or county in the RCOG's region
 - A representative of the RCOG who shall provide staff assistance to the TAC
 - Other interested citizens as appropriate
- 1.2.2 Terms of Non-voting Members: Non-voting members shall be allowed to serve an unlimited number of four (4) year terms at the pleasure of the authority making the appointment.

- 1.3 Meeting Attendance: If a representative fails to attend four (4) meetings over a two (2) year period, they shall be removed by 51% majority of the TAC and a new member will be appointed by the respective county commission with approval from the RCOG Board.
- 1.4 Alternates: TAC members shall be allowed to send an alternate to a TAC meeting if they are unable to attend, and such alternate shall have all the rights and privileges of that member. Attendance of a substitute will count as an absence for the appointed TAC member.

ARTICLE II

OFFICERS

- 2.1 Officers: The officers of the TAC shall be Chair and Vice-chair.
- 2.2 Election of Officers: The voting members of the TAC shall elect a chair and vice-chair in January and they will serve for two (2) years in any one office. Elections will be held during the fourth quarter meetings on even years.
- 2.3 Terms of Office: Each officer of the TAC shall hold office for a term of two (2) years. Representatives shall be eligible to serve an unlimited number of terms.
- 2.4 Duties of the Chair: The Chair presides over all the meetings of the TAC. The Chair shall execute all instruments for and on behalf of the TAC. The Chair shall have a vote in all matters before the TAC.
- 2.5 Duties of the Vice-chair: The Vice-chair shall, in absence of the Chair, perform the duties, exercise the power of the Chair, and shall perform such other duties, as the TAC shall from time-to-time prescribe.

ARTICLE III

MEETINGS AND POWERS

- 3.1 Meetings: The TAC shall meet a minimum of four (4) times a year at the RCOG's office located at 114 W. Third St. in Maryville, Missouri. Special meetings may be called by the Chair for such purpose as the Chair designates. All regular and special meetings of the TAC shall be open and public meetings. Visitors will be encouraged to participate in all discussions.
- 3.2 Quorum: Fifty-one (51) percent of the voting members in attendance at a meeting shall constitute a quorum for transaction of business. Because the purpose of the TAC is to gather information, educate its members on transportation issues, and

recommend courses of policy to the NW Regional Council, if there is not a quorum at the meeting, the meeting may proceed, but no official action shall be taken.

- 3.3 Notice: Written notice of the date, time and place of the meetings of the TAC shall be given to each member at least ten (10) business days in advance. The notice shall include a copy of the agenda for the meeting.
- 3.4 Minutes: The minutes of each meeting shall be prepared and distributed to the TAC members. The minutes of each meeting and any corrections thereof, shall be duly adopted by the TAC members at the next scheduled meeting.
- 3.5 Authority: All recommendations and/or solutions of the TAC shall be approved by the RCOG before having any binding authority.

ARTICLE IV

DISSOLUTION AND DISTRIBUTION

- 4.1 Amendments: The Bylaws of this Transportation Advisory Committee of the Northwest Missouri Regional Council of Governments may be amended by the majority vote of the members presented at any regular meeting of the Committee or at any special meeting thereof at which a quorum is present, provided that the notice of such regular or special meeting shall include a reference to the proposed amendment.
- 4.2 Adoption: These bylaws become effective by majority vote of the members of both the Northwest Missouri Regional Council of Governments and the Transportation Advisory Committee, constituting a quorum present and voting with the vote totals for and against recorded in the minutes of the meeting and by the signatures of the chair of the Northwest Missouri Regional Council and the chair of the Transportation Advisory Committee attesting thereto showing the date of ratification.

Transportation Advisory Committee

Northwest Missouri Regional Council

Mark J. Lopez 12-14-07
Chair Date

Joshua L. Steens 3-11-2008
Chair Date

